



Purpose: To provide the framework of what continuous learning will entail for USD 353

Goal: To provide quality learning opportunities for our students while supporting them remotely:

- To ensure that we remain connected with our students and families
- To provide resources for families as they structure these days with their children who are no longer in school
- To leverage the professional expertise of our teaching staff towards the development of learning opportunities for each of our students for the remainder of the school year.

General Plan Overview for Elementary:

For elementary schools, we have developed websites with learning menus and homework packets for all of our students for each grade level. The curriculum will be located on the USD 353.com website under District/Curriculum/Grade Level/Learning Activities. These grade-level websites will focus on the remaining essential standards in Math, English, Science, and Social Studies. The curriculum will be altered for the convenience of parents and students. In addition, teachers will provide face to face Google Meet sessions for their classes each day, Mon.-Fri. **at 9:00am** This is intended to help students navigate potential stress. These will be recorded for students who are not able to login live. Students are not accountable for the completion of the activities, however, we will provide feedback and support daily.

Process for Elementary:

- **Course Materials and Curriculum:**
Curriculum will be posted on the website ***(by Monday March 30)*** and will focus on **essential standards** in addition to our core curriculum:
 - Grades K-2 have created **learning menus** located on the District website.
 - Grades 3-5 will be using **websites** to access curriculum. This link will be on the District website as well.

Finding elementary curriculum on the [USD 353 website](#):



1. Go to **District/Curriculum**
2. Then Click on **Elementary** and go to the **grade level**.



3. Then Lessons and Activities



- **Online Face to Face Check-in Daily**
Grades K-5 students will Google Meet with teachers at 9:00am daily, Mon.-Fri. (Teachers may alter this slightly depending on connectivity if and when needed) A link will be provided to connect to the Google Meet or students can access the link in their Google Calendar. Google Meet can also be downloaded as a free app on a phone. It is important that students are logged in with their email address to join this meeting.
Teachers will create a Google Meet in their Google Calendar, inviting all students through May 20. This Google Meet-face to face online session is a check-in to see how students are doing with their schoolwork. This is essential for both social-emotional support for students as well as accountability for student success. If your child is unable to attend the online Google Meet meeting, they will be able to access the link that will

be posted by the following day. Please email your teacher to let them know if you will not be able to attend.

- **Technology for Students**

Elementary students will have the opportunity to take their Chromebooks home. Students have the option of using home computers as well. A survey is available online at USD 353.com for all families to fill out regarding technology needs. Students should report technology issues related to their Chromebook or technology assistance by filling out the form at [this link](#). Sarah House (Kennedy and Washington Elementary) or Kristin White (Lincoln and Eisenhower Elementary) will respond to this request and set up required support. If a device has a hardware issue that requires repairs then parents will be able to drop off the device for repair after coordinating with Sarah or Kristin. At that time we plan to get them a replacement device if one is available to try to reduce the number of trips they have to make.

Please remind your students to clean their electronic devices (phone, laptop, desktop keyboard) when necessary as these are often forgotten about when washing hands, but can still contain germs. The best way to clean these types of devices is with a wipe or a cloth that has disinfectant on it. They should NEVER spray the device directly with disinfectant or use a cloth that is dripping solution as that could ruin the device.

- **Distribution of Materials**

A bag will be supplied for students to take the Chromebook, school supplies, CKLA homework packets, and Eureka math workbooks home. A link has been posted online at USD 353.com to sign up to choose a time to drive thru and receive materials at each school. A plan for return of chromebooks will be communicated at a later date. We will be collecting them in May.

- **Instructional Time**

According to KSDE, the approximate work time per grade level per day is:

- K-1 45 min
- 2-3 60 min
- 4-5 90 min

Obviously, this is completely different from a normal school day. Providing quality instructional materials that focus on essential standards is key.

- **Daily Expectations for Teachers and Students:**
Teachers will be available to students and families by email from 8am-3:30pm. Teachers will generally be working from home and schools will be closed. Physical presence at school is to be minimal to ensure safety. Please email teachers with questions. **Students are only expected to work their KSDE recommended work time and do daily check-ins during days schools will normally be in session. The dates left in this school year that school was not in session are: April 9th, 10th, and 13th.**

General Plan Overview for Secondary:

Middle School:

Secondary middle school teachers will communicate through Google Classroom by posting assignments, links, documents or other related material. They may also prepare short videos of instruction. Students will check in daily through Google Meet on Mon.-Fri. with their Knight Time teachers at **10:00am** (Teachers may alter this slightly depending on connectivity if and when needed) This is intended to help students navigate potential stress. These will be recorded for students who are not able to login live.

High School:

Summit students will be able to access their work and communication for Summit on **Google Classroom**. Google Classroom can be accessed at classroom.google.com. Parents will be invited to the Google Classroom to see the schedule and assignments.

Summit teachers will approve PFAs unproctored. Students that are not in Summit will also access communications and lessons through Google Classroom. Students will check in daily Mon.-Fri through Google Meet with their CruCon teachers at **11:00am** (Teachers may alter this slightly depending on connectivity if and when needed) This is intended to help students navigate potential stress. These will be recorded for students who are not able to login live.

Process for Secondary:

Course materials and Curriculum:

- Middle School and Non-Summit High School: Google Classroom assignments, readings, etc.

- Summit Assignments, PFAs and Projects

Curriculum will focus on **essential standards** in addition to our core curriculum. Elective teachers will create projects for students to complete at home that combine skills from the different elective areas.

Online Face to Face Class Daily

Knight Time (WMS) and Crucon (WHS) Teachers will invite students through Google Meet which will be accessed through gmail or Google Calendar, inviting Knight Time and Crucon students daily until May 20. This Google Meet-face to face online session is a check-in to see how students are doing with their schoolwork. This is essential for both social-emotional support of students as well as accountability for student success. If your student is unable to attend, please email the teacher out of courtesy. The link for the check in will be available the following day.

- **Technology for students**

Students should report technology issues related to their Chromebook or technology assistance by filling out the form at [this link](#). Sarah House (High School) or Kristin White (Middle School) will respond to this request and set up required support.

- **Distribution of Materials/Pick up Personal Belongings**

A schedule has been established and posted on the USD 353 website for families so that students can view their designated time to come to the school to pick up belongings. They will also drop off library books at this time and pick up a Chromebook if needed. **Please do not come at undefined times. Call the school if you cannot make it during your designated time. It is important that we control the number of people in the building.**

A plan for return of chromebooks will be communicated at a later date. They will be collected in May.

- **Instructional Time**

According to KSDE, the approximate work time for secondary per day is:

- 6th-12th- 30 min per core teacher (approximately 3 hours total)

Obviously, this is completely different from a normal school day. Providing quality instructional materials that focus on essential standards is key.

- **Daily Expectations for High School and Middle School Teachers and Students:**

Teachers will be available to students and families by email from 8am-3:30pm. Teachers will generally be working from home and schools will be closed. Physical presence at school is to be minimal to ensure safety. Please email teachers with questions. ***Students are only expected to work and participate in daily check-ins during days school would normally be in session. The remaining days for this school year that school is not in session are: April 9th, 10th, and 13th.***

Grading

Middle School

- The curriculum provided by teachers include the ESSENTIAL curriculum needed for students to be successful at the next grade level. Participation is essential in order to be prepared so that students will not struggle next fall and to be eligible for Fall sports. We understand that students are learning in an entirely new environment and the expectations for students reflect that. Students who were behind at the end of the 3rd nine weeks do have an opportunity to raise those grades. Students who were doing well at the end of the third nine weeks who begin to struggle will not be penalized as long as they are working in the course. Quarter grades were cut off at the end of 3rd quarter. Pass/Fail will be applied for the 4th quarter. Grades and feedback will be given as in the regular classroom, however student workload has been altered according to KSDE guidelines (3 hours per day).

- **High School**

The curriculum provided by teachers include the ESSENTIAL curriculum needed for students to be successful at the next grade level. Participation is essential in order to be prepared so that students will not struggle next fall and to be eligible for Fall sports. We understand that students are learning in an entirely new environment and the expectations for students reflect that. Grades and feedback will be given as in the regular classroom, however student workload has been altered according to KSDE guidelines (3 hours per day).

Guidance for AP and Concurrent Enrollment Classes. Our collective goal is to resume the work of these classes as quickly as possible, as our concurrent enrollment partner has resumed teaching and, based on currently known facts, AP dates have not yet been altered for Kansas students. We owe it to those students to deliver the content they will need for upcoming tests/deadlines. It has come to our attention that AP tests can

be done online. We will give more information to these students when we get it.

- **Special Education**

Due to the preventative measures being enacted during this time, we at USD 353 know that it will be difficult to fully provide all of the special education services represented on our students' Individualized Education Plans. Our goal for the duration of the school closure is to support each student to the best of our ability. We will examine each IEP (on an individual basis) to determine what is the most reasonable and appropriate amount of services that we can provide in order to ensure that our special education students will have equal access to the same opportunities as their general education peers. USD 353 IEP case managers as well as service providers will contact each parent/guardian of the students on their IEP caseload to discuss the services that can be provided during this time. The majority of our 353 special education students will be served along with their regular education peers via a virtual learning format. Special education students with more significant needs will continue to be served on an individual basis. Communication with the parent/guardian of the special education students will continue throughout this time frame.

Thank You for Supporting District Plans. We thank you for your support of district plans by not deviating from or introducing additional learning opportunities for students. We know that each of you are concerned about the success of your child and we are here to support you the best that we can.

This new territory and we realize it's not going to be perfect or ideal, but we are dedicated to providing quality learning experiences for your child. Thank you for supporting our collective work and for your patience during this process.

We realize you probably have a lot of questions and will need clarification. Please email your students' teacher or principal with questions. Again, we appreciate your patience as your teachers and principals will probably be inundated with questions at first until we get this process running smoothly and efficiently.

*Food Service Plans- Wellington Public Schools is providing FREE pre-packaged meals beginning **Monday, March 30th for any child ages 1-18 while schools are closed.** There are no income requirements, address stipulations or registrations. Pre-packaged meals will be available for drive-thru pickup



Mon-Fri from 7:30am-9:30am at Wellington High School Drive-thru line will begin at the main entrance. Do not exit your car. Note: **Children must be present when meals are being picked up.** Meals not eaten immediately will need to be refrigerated.