

**USD 353 Wellington
Board of Education Meeting
March 12, 2018 at 7:00 p.m.**

1. Meeting Opening
 - 1.1 Call to Order: Jackie Berryman, President
 - 1.2 Pledge of Allegiance
 - 1.3 Roll Call: Stephanie Frazier, Clerk
 - [X] Jackie Berryman
 - [X] Carol Hadorn
 - [X] Larry Mangan
 - [X] Jason Newberry
 - [X] Jackie Glasgow
 - [X] Angie Ratcliff
 - [X] Pat Zeka
 - 1.4 Review and Approval of Agenda

Jackie Glasgow motioned, seconded by Carol Hadorn to approve the agenda as presented.

Motion carried 7/0.

2. Recognition of Patrons and Staff
 - 2.1 Student Recognition

Mr. Kade Adams, WHS freshmen, was recently named **Microsoft Office Kansas Champion**, due to his exceptionally high score on the Microsoft Office Specialist (MOS) Word exam. Kade's score qualifies him to compete in Certiport's 2018 **Microsoft Office Specialist U.S. National Championship** in Atlanta, Georgia, June 13-15, 2018. Kade presented and was recognized during the board meeting for his outstanding accomplishment.
 - 2.2 Sixth Grade Project Based Learning Proposal

Mrs. Jerri Ann Fike's science students recently presented a proposal to the superintendent regarding the WMS greenhouse, which is no longer functional. Sixth grade students have written a legacy grant and have also contacted multiple organizations that support agriculture in education as they seek funding to replace the greenhouse. The students made a brief presentation to the board regarding their proposal. The students were commended on their work towards their proposal.
3. Public Comments
4. **DISCUSSION ITEMS**
 - 4.1 Out of State Travel BPA

Mrs. Rane Case requested permission for out of state travel to the BPA National Convention in Dallas, TX on May 9-13th, 2018.

Carol Hadorn motioned, seconded by Pat Zeka to approve the out of state travel request for BPA to attend the National Convention in Dallas, TX on May 9-13th, 2018.

Motion carried 7/0.

4.2 Reality U

Mrs. Rane Case presented Reality U. Reality U is a financial literacy/life simulation for students. WHS will hold a Reality U event in the future. The Reality U Website (realityu.org) states the following:

Reality U brings a bit of "reality" to students, teaching them about personal finance in an interactive and engaging way. Students imagine their life as a 26-year old and complete an on-line lifestyle survey, including questions about their occupation, marital status, use of credit cards, and their current grade point average. This information is entered into our trademarked software program that links their answers to a unique scenario that is individualized for each student. These scenarios are distributed to them the day of the event.

Each scenario includes the student's monthly income, credit score, student loan information, as well as marital and family status. The students are to transfer this information into their student passport and then make purchases at the thirteen booths that represent services and/or products that adults typically must purchase.

Students have the opportunity to learn how their decisions impact their bottom line as they try to make decisions that won't result in their check register falling below zero! Sometimes they must return a "purchase" and make a different decision. This event actively engages the students to help them understand the importance of education to their financial future. It also engages the community in supporting student learning and developing their understanding of the world of work.

Reality U was recently promoted by Cowley College and Sumner County Economic Development.

4.3 Athletic Fees

Mr. Luke Smith, district Athletic Director provided information regarding district athletic fees. The district currently has a two-tiered athletic fee system-one for WMS and a different one for WHS. The fees have not changed for several years.

4.4 School Redesign

The superintendent gave a brief update on School Redesign and then provided time for board member Q and A.

4.5 Elementary Report Card

Mrs. Smith provided the board with a draft of a standard's based report card. The draft would represent a potential pilot for the 18-19 school year as part of the redesign process.

4.6 Accreditation Focus Areas

Kansas Educational System Accreditation (KESA) is the new state accreditation model. According to KSDE, KESA is a systems approach and provides accreditation to the district, instead of individual schools. KESA uses the 5 R's Framework including Relevance, Rigor, Relationships, Responsive Culture and Results. As part of the KESA process, school staff and SITE Councils are required to conduct a needs assessment survey using the 5R's rubrics. The district synthesized the needs assessment data from each school and the data indicates the need to focus on "Relevance" and "Responsive Culture" for the accreditation cycle. The superintendent provided further explanation of the

KESA process during the regular meeting. Please see a summary sheet of the KESA process attached.

Consensus was given to focus on "Relevance" and "Responsive Culture" for the accreditation cycle.

4.7 Strategic Plan Update

As discussed last month, all principals and district administrators belong to one of three strategic planning teams. Each team is responsible for ensuring implementation of their respected goal. The facilities strategic plan states, "The purpose of the plan is to provide a safe learning environment through proper maintenance of facilities." The first action step provides for a five-year action plan regarding the maintenance of facilities. During the regular BOE meeting, Mr. Hatfield presented his teams work around "facilities" and steps taken to begin the five-year action plan (see the facilities strategic plan below).

DISTRICT PRIORITY: To maintain facilities and protect the community's investment in district property				
ACTION PLAN PURPOSE: To provide a safe learning environment through proper maintenance of facilities				
ACTION STEP	ACTION PLAN STRATEGY	WHO'S RESPONSIBLE	TIMELINE	EVALUATION
1	CONTINUING FACILITY NEEDS Develop Facilities Action Plan (plan will outline 5 year ongoing general maintenance and provide timeline for project completion)	<ul style="list-style-type: none"> Sup/Asst Sup Director of Maintenance Administrators 	<ul style="list-style-type: none"> Summer 2017 	<ul style="list-style-type: none"> Action Plan Completion
ACTION STEP	ACTION PLAN STRATEGY	WHO'S RESPONSIBLE	TIMELINE	EVALUATION
2	CONSTRUCTION PROJECTS <ul style="list-style-type: none"> Replace HS Roof Replace Track at WMS Replace Bleachers at WMS Replace Restrooms at Track Construct ADA Playgrounds at elementary schools Build Football Locker Rooms Replace exterior lights at WHS Rekey school exterior doors Clean brick at WHS 	<ul style="list-style-type: none"> Sup/Asst Sup, Director of Maintenance 	<ul style="list-style-type: none"> 2018-2022 Summer 2018 Summer 2018 Summer 2019-22 2019-2022 2018 Spring 2017 2017-2022 Summer 2017 	<ul style="list-style-type: none"> Projects completion

The Board gave the go ahead to allow a presentation from P1 Group on their preliminary site assessment next month.

4.8 Food Service Vehicle

The district is responsible for all food service equipment including food delivery vehicles. The current delivery vehicle was purchased 20 years ago. The transmission recently went down and will cost \$4000 to repair. The district has a strong food service balance (the district is making money on food service). Districts are allowed to carry over only three months operating expenses and the remainder must be spent-not transferred. Last year we purchased ovens, dishwashers, lunchroom tables, and water fountains. The board might consider replacing the delivery vehicle while we have the cash. When we renew our food service contract in a few years, we will likely have a reduction in revenue.

4.9 Calendar 18-19 Draft

The proposed calendar remains essentially unchanged from previous years. The draft may change as a result of negotiations. Some days that were eliminated during the budget cut years could be added back.

4.10 Banks Bids

The district received financial bids for district accounts from four banks on 3.8.18. Administration answered questions regarding the bids during the regular meeting.

5. ACTION ITEMS

5.1 District Office Roof

The board received information regarding the district office roof beginning in January. The low bid is from Farha Roofing, Wichita. The cost to the district after reimbursement from insurance will be \$15,900.

Carol Hadorn Motioned, seconded by Larry Mangan to approve the Farha bid to replace the district office roof as presented.

Motion carried 7/0.

5.2 Approve Out of State Travel

The WHS Choir has been invited to perform at Carnegie Hall during the Spring semester of 2019 (specific dates TBD). This trip would be for juniors and seniors. WHS administration will ensure adequate chaperons. Registration is required by April 15th. The choir will fundraise to support this trip.

Angie Ratcliff motioned, seconded by Carol Hadorn to approve the out of state travel request for the WHS Choir to Carnegie Hall during the Spring semester of 2019.

Motion carried 7/0.

6. ADMINISTRATIVE REPORTS

Zachary Lawrence - Rosemary Klish attended the Neurosequential Model for Education Training Bootcamp which was highlighted on CBS 60 seconds.

7. EXECUTIVE SESSION

7.1 Non Elected Personnel

Madam President, I, Angie Ratcliff, motion, seconded by Jason Newberry that we go into executive session to discuss employee contractual matters pursuant to the non-elected personnel exception under the Kansas Open Meeting Act to include Mark Whitener, Adam Hatfield, and Heath Peine, and the open meeting will resume in the boardroom at 8:45 p.m.

Motion carried 7/0.

At 8:45 p.m. the meeting was back in open session with no binding action taken.

Madam President, I, Angie Ratcliff, motion, seconded by Larry Mangan that we go into executive session to discuss employee contractual matters pursuant to the non-elected personnel exception under the Kansas Open Meeting Act to include Mark Whitener, Adam Hatfield, and Heath Peine, and the open meeting will resume in the boardroom at 9:05 p.m.

Motion carried 7/0.

At 9:05 p.m. the meeting was back in open session with no binding action taken.

Madam President, I, Pat Zeka, motion, seconded by Angie Ratcliff that we go into executive session to discuss employee contractual matters pursuant to the non-elected personnel exception under the Kansas Open Meeting Act to include Mark Whitener, Adam Hatfield, and Heath Peine, and the open meeting will resume in the boardroom at 9:17 p.m.

Motion carried 7/0.

At 9:17 p.m. the meeting was back in open session with no binding action taken.

7.2 Negotiations

Madam President, I, Angie Ratcliff motion, seconded by Carol Hadorn that we go into executive session including Mr. Hatfield, Dr. Whitener, and Mr. Peine to discuss employee contractual matters pursuant to the non-elected personnel exception under the Kansas Open Meeting Act, and the open meeting will resume in the boardroom at 9:32 p.m.

Motion carried 7/0.

At 9:32 p.m. the meeting was back in open session with no binding action taken.

7.3 Legal Matters

Madam President, I, Angie Ratcliff, motion, seconded by Larry Mangan that we go into executive session to discuss legal matters pursuant to the legal matters exception under the Kansas Open Meeting Act to include Mark Whitener, Adam Hatfield, and Heath Peine, and the open meeting will resume in the boardroom at 9:42 p.m.

Motion carried 7/0.

At 9:42 p.m. the meeting was back in open session with no binding action taken.

8. CONSENT AGENDA

8.1. Approve February 2018 Regular Meeting Minutes

8.2 Approve Financials

8.2.1 Bills: \$824,037.77

8.2.2 Payroll \$1,048,868.57

8.2.3 Approve Transfers

At-risk: \$200,000

Vocations: \$100,000

8.3 Personnel

8.3.1 Approve Resignations

Rick Roitman WHS Boys Head Basketball

8.3.2 Approve New Personnel

Megan Campbell: 2nd Grade Teacher, Washington

Devini Harn Para Educator, Kennedy

Michael Rodriguez: Para Educator, WHS

Janet Doud - WMS Head Principal

Angie Ratcliff motioned, seconded by Pat Zeka to approve the consent agenda as presented.

Motion carried 7/0.

9. Board Member Comments

Angie Ratcliff commended the admin on their admin reports.

Jackie Berryman gave a shout-out to Steve Sturgis for his involvement with kids.

Jackie Glasgow expressed her condolences to the families of Neida Dunn and Teresa Pierce.

10. ADJOURNMENT

Jackie Berryman adjourned the meeting at 9:47 p.m.