

X	Sabrina Torneden	X	Wendy Goodrum
X	Brad Morris		Adam Hatfield
	Jamie Ybarra	X	Ann Shinliver
X	John Walton	X	Kelly Adams
X	Stephanie Smith	X	Kim Hefley
X	Holly Parkey	X	Cindy Daniels
	Carmen Hatfield	X	Mark Whitener
X	Neil Broderick		

1. Review of current food service procedures/All Food Sold in School

Completed overview of food service policies and new committee. Reviewed current minutes and if policies were being adhered to. Clarified fast food in lunch rooms and reminded all schools to post lunch room restrictions. Talked about new menus and changes that would reflect our food service policies.

2. Review of monitoring/audit completed on 9/22/16

All participants received the current partial review of the FSMC as well as the site audits completed on 9/22/16. Discussed action items that need to be made because of the reviews.

3. Review policy goals - update policy to reflect new goal

Action items:

1. Kim Hefley with the assistance of Holly Parkey will be in charge of gathering health information and updating it to Facebook as well as the website. The goal is to release information more than one time per month.
2. Update policy to include 5 varying fruits served as well as a fresh fruit being served daily. (Sabrina)
3. Hands on training for reimbursable meal. (Sabrina/OPAA)
4. Add link to website for nutritional information on foods served. (Sabrina)
5. OPAA! will communicate with business office on breakage or kitchen needs.

6. OPAA! will work with the school nurse to ensure that extra food and carb counts are correct for students with diabetic health needs.

7. Locate and place signage on all fresh fruit bars on what is a fruit/vegetable. (OPAA)

4. Appoint new members

Christa Jones and Molly Meeker both parents to students in the district will be asked to join the wellness committee as members starting at the November meeting.

FOLLOW UP:

Wendy and Sabrina met with OPAA following the wellness committee to discuss concerns from the review.

1. Production records not being maintained. Training was completed with the MS staff on 9/27/17.

Training was also completed with the HS on the day of the review 9/22/17. OPAA will have an all staff meeting to discuss this and other things on 9/30/16.

2. Repairs must be made only with the approval of Wendy.

3. Records for HAACP are not available at all sites nor were the completed meal mods. Cindy will update these books.

4. Cindy will send Sabrina a civil rights roster. Neil is going to work with Cindy on completing trainings in their system so they are readily available.