

**USD 353 BOARD OF EDUCATION**  
**September 8, 2016 7:00 P.M.**  
**District Office: 221 S. Washington**

1. Meeting Opening
  - a. Call to Order: Larry Mangan, Vice President
  - b. Pledge of Allegiance
  - c. Roll Call: Helen Hawkins, Deputy Clerk

Jackie Berryman  
 Carol Hadorn  
 Larry Mangan  
 Jason Newberry  
 Jackie Glasgow  
 Angie Ratcliff  
 Pat Zeka

- d. Review and Approval of Agenda

*Angie Ratcliff motioned, seconded by Pat Zeka to approve the agenda as presented.*

*Motion carried 6/0.*

2. Recognition of Patrons and Staff:  
Luke Smith District Athletic Director discussed the need for Athletic Training services.

3. Public Comments

4. Consent Agenda (Read by Clerk)
  - a. Approve the August 2016 regular and special meeting minutes as presented.
  - b. Approve bills and payroll as presented:  
Bills: 1,161,620.09  
Payroll: 143,409.29
  - c. Personnel
    1. Approve resignations as presented:  
Shanna Fairbanks: MS yearbook  
Brooke Boatright: JV Assistant Softball Coach
    2. Approve new personnel as presented:  
Tim Lira: 8th grade assistant boys basketball; MS track assistant coach  
Kimberly Harriger: assistant debate and forensics at the high school  
Ross Foley: 1/2 time track assistant at the high school; high school powerlifting position  
Weston Driskell - full time tech
  - d. Approve Fundraisers as presented:  
Stadium Basket Raffle  
Krispy Kreme Fundraiser

Consent Agenda Action

*Angie Ratcliff motioned, seconded by Pat Zeka to approve the consent agenda as presented.*

*Motion carried 6/0.*

**ACTION ITEMS**

5. Declare Curriculum Materials and Textbooks as Surplus for sale or disposal

The board discussed surplus text and curricula at the August meeting. These materials have been available for examination in the district office basement. If approved as surplus, the business office will seek to sell the materials first and then recycle any remaining surplus.

*Carol Hadorn motioned, seconded by Jason Newberry to declare surplus textbooks and curriculum materials located in the district office as surplus for sale or disposal.*

*Motion carried 6/0.*

#### 6. Approve VI B Assurances

VI B funds are federal funds the district accesses each year. These funds are to be spent in the implementation of the Individuals with Disabilities Education Act (IDEA). The funds are primarily used for salaries of special education staff. By approving the VI B application, the district is making assurances to the students of USD 353 the district will identify and serve students with disabilities and abide by all federal requirements. The district will apply for \$374, 715 in federal funds.

*Carol Hadorn motioned, seconded by Jason Newberry to approve the application for the VI B funds in the amount of \$374,715 as presented.*

*Motion carried 6/0.*

#### 7. Approve Out of District Travel (NASDE/CASE Joint National Conference)

Mr. Peine has received a grant from KSDE to attend the National Association of State Directors of Special Education in Milwaukee, Sept. 25-27 (Heath was 1 of 5 directors selected from the entire state). The grant will cover flight, hotel and registration. The district would pick up meal costs. Mr. Peine was available to answer questions about this conference.

*Angie Ratcliff motioned, seconded by Carol Hadorn to approve the out-of-state travel request for Heath Peine as presented.*

*Motion carried 6/0.*

#### 8. Approve Contract for Medicaid Reimbursement

The district is allowed to bill Medicaid for some special education services provided to students. In order to bill Medicaid, a physician must sign the application for funds. The district often provides services and is unable to obtain a physician's signature for a variety of reasons. Mr. Peine is requesting the board approve contracting with a physician to review each case and provide prescriptions for services as needed. Mr. Peine was available to answer questions on this matter.

*Angie Ratcliff motioned, seconded by Jackie Glasgow to approve contracting with a physician to obtain prescriptions for billable Medicaid services.*

*Motion carried 6/0.*

#### 9. Approve Hearing Impaired Contract

The district contracts for Hearing Impaired Services (we do not employ an audiologist). Please see the contract in the board folder. Mr. Peine was available to answer questions on this matter.

*Jackie Glasgow motioned, seconded by Pat Zeka to approve the Hearing Impaired Contract as presented.*

*Motion carried 6/0.*

10. Athletic Trainer

Many districts in the state contract with a medical provider for athletic trainer services. Mr. Smith is requesting permission to offer a contract for athletic trainer services to a local health care provider. Mr. Smith will be to discuss this matter at the regular meeting. Area districts are paying about \$20,000 for athletic trainer services.

*No action taken.*

11. Approve FFA National Convention Trip

The FFA National Convention will be held in Indianapolis Oct. 19-22. Our FFA students raise the funds to attend the convention. Mrs. Chase is requesting board approval for the National Convention so she can make all travel arrangements. Mrs. Chase will be on hand to answer questions.

*Jackie Glasgow motioned, seconded by Carol Hadorn to approve the request from Mrs. Chase to attend the FFA National Convention Trip in Indianapolis on October 19-22nd.*

*Motion carried 6/0.*

11B. Change Orders

Middle School: new ceiling tile in concession area, drinking fountain drain line, gravel in alley, stage pipe insulation, mirrors in new gym. Cost: \$6929.00  
 Kennedy & Eisenhower: chain link fence around A/C units adjacent to boiler room. Cost: \$2903.00  
 TOTAL Cost: \$9832.00

*Angie Ratcliff motioned, seconded by Pat Zeka to approve the change orders as presented.*

*Motion carried 6/0.*

**DISCUSSION ITEMS**

12. Clay Target Club Update

The Clay Target Club has both a fall and spring season. Mrs. Case provided the board an update on the new club.

13. Board Goals Action Plan (Draft)

	Timeline	Met	In Progress	Not Met
Goal 1: The district will develop a shared vision. <ul style="list-style-type: none"> <li>• The superintendent will hold focus groups with stakeholder groups to gather information regarding an overall direction for the future.</li> <li>• A vision statement will be drafted and presented to the board.</li> <li>• District stakeholders will vote on the vision statement.</li> <li>• The board will give final approval.</li> </ul>	Completion Jan. 2017			
Goal 2: The district will develop a strategic plan. <ul style="list-style-type: none"> <li>• The superintendent will review data from previous stakeholder meetings.</li> <li>• The superintendent will meet with</li> </ul>	Completion Jan. 2017			

<p>community groups to gather additional information.</p> <ul style="list-style-type: none"> <li>• The superintendent will complete a draft strategic plan.</li> <li>• The strategic plan will be available for comment from stakeholder groups.</li> <li>• The board will approve the final plan.</li> </ul>				
<p>Goal 3: The district will develop a comprehensive communication plan.</p> <ul style="list-style-type: none"> <li>• The superintendent will work with the board, administration, staff and patrons to assess communication needs.</li> <li>• A draft communication plan will be presented to the board. (The following bullets represent immediate actions:)</li> <li>• The district will produce a quarterly newsletter.</li> <li>• The district will increase the use of social media to improve communication and promote positive information about the district.</li> <li>• The superintendent will write a monthly column in the local newspaper.</li> </ul>	<p>Completion Dec. 2016</p>			

*No action taken.*

14. District Vehicle

The state provides funding for the district's Driver's Education Program. The district currently has sufficient funds in the Driver's Education Program budget to purchase a car. Mr. Morris was available to provide information regarding the purchase of a new car for Driver's Ed.

*Angie Ratcliff motioned, seconded by Jackie Glasgow to approve the purchase of a 2016 Chevrolet Impala for Driver's Ed.*

*Motion carried 4/2.*

15. School Fundraisers

Some board members have suggested building administrators should approve fundraisers at their discretion rather than seeking approval from the board for each fundraiser. District administration is seeking guidance on this matter from the board. District administration will present a historical perspective on this matter and provide an alternative to the current system.

*No action taken.*

16. K12-itc Trip

A district team visited the K-12 itc office in Kansas City on Sept. 7<sup>th</sup>. The group will give a report on the trip

at the regular meeting. K-12 itc provides technology services for school districts including infrastructure, hardware, and tech support.

*No action taken.*

17. Church use of Roosevelt Gym

*Angie Ratcliff stepped out during this discussion and vote.*

Hillside Baptist Church has used the Roosevelt Gym for several years. The district has not charged the church for the use of the gym. There is no record of the board taking action to approve this usage. The board may want to take action on this item for liability reasons.

*Pat Zeka motioned, seconded by Jackie Glasgow to approve the use of the Roosevelt Gym for the Hillside Baptist Church.*

*Motion carried 5/0.*

18. Administrator and Superintendent Reports

19. Board member comments

**EXECUTIVE SESSIONS**

20. Non-elected personnel

*Angie Ratcliff motioned, seconded by Jason Newberry that the Board of Education go into executive session at 8:40 p.m. for 10 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:50 p.m. in this room to include Mark Whitener and Brad Morris.*

*Motion carried 6/0.*

*At 8:50 p.m. the meeting was back in open session with no binding action taken.*

*Angie Ratcliff motioned, seconded by Jason Newberry that the Board of Education go into executive session at 8:51 p.m. for 10 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 9:01 p.m. in this room to include Mark Whitener and Brad Morris.*

*Motion carried 6/0.*

*At 9:01 p.m. the meeting was back in open session with no binding action taken.*

21. Potential Action

*No action taken.*

**ADJOURNMENT**

*Larry Mangan adjourned the meeting at 9:02 p.m.*