

# Wellington Middle School

605 North "A" • Wellington, KS 67152

Telephone: 620-326-4320

## 2020-2021 School Agenda

Principal - Jason Halling

Vice Principal - Brian Aufdengarten

Athletic Director - Luke Smith

Counselor - Sam Amburgey

### **VISION STATEMENT**

***USD 353 WILL BE LEADERS OF INNOVATIVE, FUTURE-FOCUSED INSTRUCTION BY BRINGING SCHOOLS, COMMUNITY, AND STUDENTS TOGETHER TO ADAPT TO THE CHANGING WORLD.***

### **MISSION**

***EDUCATING AND EMPOWERING ALL STUDENTS WITH LIFE-LONG  
LEARNING SKILLS***

***CORE VALUES: Adaptability, Respect, Responsibility, Relationships, Honesty and Perseverance***

***CORE BELIEFS: We believe each student can learn and achieve to high levels. We believe each student should have access to the regular education experience to the fullest extent possible. We believe all staff are responsible for creating and maintaining a positive culture. We believe as part of "One Team" we are accountable for the success of each student. We believe it is our responsibility to prepare each student for the real world. We believe we must be leaders of innovative, future-focused learning. We believe students benefit from an engaged community.***

***INNOVATIVE, FUTURE-FOCUSED, REAL WORLD  
LEARNING!***

**SCHOOL SAFETY HOTLINE: 1-877-626-8203** *Kansas Highway Patrol has implemented a statewide hotline available 24 hours a day, 365 days a year to report impending school violence. This information is shared with local law enforcement and school officials. Help keep your school safe! Report any information that might threaten the safety of school or students.*

## USD 353 2020 - 2021 Calendar

### August 2020

17 - District Open House

18 - First Day of School

for students (all 6th grade  
and new 7th and 8th grade  
orientation)

### September 2020

4-7 - No School / Labor Day

### October 2020

16 - No School / Teacher In-Service

20 - Parent Teacher Conferences -evening

22 - No School / Parent Teacher Conferences

23 - No School / Conference Release Day

### November 2020

2 - No School / Teacher In-Service

25 - No School Thanksgiving Break

26 - No School Thanksgiving Break

27 - No School / Thanksgiving Break

### December 2020

21 - 31 -Christmas Break

### January 2021

1 - 3 Christmas Break/No School

4 - School Resumes

18 - No School

### February 2021

12 - No School / In-Service

15 - No School

### March 2021

5 - No School/Teacher in-Service

9 - Parent Teacher Conferences -evening

11 - No School /Parent Teacher Conferences

12 - No School / Conference Release Day

15 -19 - No School / Spring Break

22 - School Resumes

### April 2021

2 - No School/Good Friday

5 - No School/Easter Monday

26 - No School/Teacher in-Service

### May 2021

21 - Last Day of School      ½ day for students/1/2 inservice

## Wellington Middle School Faculty

Position	Name		Ext #	Email	Room #
Office secretary	Ashley	Koerner	2063	akoerner@usd353.com	Office
Office secretary	Nicholle	Blake	2199	nblake@usd353.com	Office
Principal	Jason	Halling		jhalling@usd353.com	Office
Assistant Principal	Brian	Aufdengarten	2067	baufdengarten@usd353.com	Office
Counselor	Samuel	Amburgey	2240	samburgey@usd353.com	Office
Activities Director	Luke	Smith	2186	lsmith@usd353.com	A.D. Office
School Nurse	Holly	Parkey	2114	hparkey@usd353.com	Office
School Nurse	Audrey	Green	2114	astingo@usd353.com	Office
Nurses Aide	Karolyn	Lacey	2162	klacey@usd353.com	Office
Librarian	Kristin	White	2169	kwhite@usd353.com	Library
Assistant Librarian	Chelle	Klein	2236	dklein@usd353.com	Library
SRO	Jim	Yunker	2142	jyunker@usd353.com	A.D. Office
Fresh Start	Jamie	Ybarra	2157	jybarra@usd353.com	Zone area
Choir Teacher	Jennifer	Ault	2121	jault@usd353.com	Music Dept.
Band Teacher	Allen	Hisken	2071	ahisken@usd353.com	Music Dept.
Girls PE Teacher	Jaedyn	Ledesma	2118	jledesma@usd353.com	Gym
Boys PE Teacher	Tim	Lira	2065	tlira@usd353.com	Gym
Business Elective	Catherine	Cranmer	2301	ccranmer@usd353.com	804
Agriculture Elective	Paul	Hartley	2129	phartley@usd353.com	802
Art Elective	Brittany	Valentine		bvalentine@usd353.com	B14/B5
Technology Elective	Joe	Newman	2134	jnewman@usd353.com	B15
FACS Elective	Lindy	Fike		lfike@usd353.com	702/801
Gifted Special Ed.	Kurt	Sherry	2166	ksherry@usd353.com	Gifted Room
Special Education	Ada	Farringer	2297	afarringer@usd353.com	B13
6th Math	Bob	Meyer	2076	bmeyer@usd353.com	603

6th English	Kristi	Whaley	2276	kewhaley@usd353.com	606
6th Science	Jerri Ann	Fike	2124	jefike@usd353.com	604
6th Social Studies	Ryan	Jenkins	2213	rjenkins@usd353.com	608
6th Special Education	Traci	Smith	2099	tsmith@usd353.com	605
7th Math	Eric	Page	2107	epage@usd353.com	703
7th English	Brigette	DeJarnett	2280	bdejarnett@usd353.com	707
7th Science	Cynthia	Tracy	2089	ctracy@usd353.com	706
7th Social Studies	Terri	Driskell	2239	tdriskell@usd353.com	708
7th Special Education	Michelle	Lloyd	2193	mlloyd@usd353.com	705
8th Math					810
8th English	Marla	Stark	2283	mstark@usd353.com	809
8th Science	Shanel	Angel	2182	sangel@usd353.com	807
8th Social Studies	Eric	Adams	2100	eadams@usd353.com	812
8th Special Education	Micah	Rogers		mrogers@usd353.com	808
Interventionist	Deyna	Smith	2097	dsmith@usd353.com	806
Interventionist	Kailey	Swann	2165	kswann@usd353.com	805
Interventionist	Ashley	Collins	2278	acollins@usd353.com	602

## **WELLINGTON MIDDLE SCHOOL EXPECTATIONS**

### **Our students can expect this from school:**

1. Adults who model what they expect from the students
2. Unprejudiced treatment
3. A safe welcoming environment that offers consistency and structure
4. Challenging and interesting courses
5. Competency in all subjects
6. Interventions before failure becomes a habit at school
7. Interested, qualified, and prepared teachers
8. To always be treated with dignity, kindness, and respect

### **Our parents can expect this from school:**

1. To receive clear and timely communication from school.
2. To always be treated with dignity, respect, and honesty.
3. To be treated as a partner in their students' education. We are in this together.
4. To be informed from day one about school rules, consequences, and procedures.

### **Eight habits of highly responsible students:**

1. They set goals.
2. They plan their time.
3. They study everyday.
4. They take notes in class.
5. They have the tools they need.
6. They keep their commitments.
7. They get ready ahead of time.
8. They take an active role in their education.

### **Wellington Middle School expects this from our students:**

1. Come to school everyday on time and be prepared for class.
2. Behave respectfully with peers and adults.
3. Obey school rules and help keep it safe.
4. Respect school property. It belongs to all of us.
5. Complete and turn in all assignments neatly and on time.
6. Ask questions and seek help.
7. Become involved with Wellington Middle School.
8. Try to understand the importance of an education for success in the future.
9. Respect private property of neighboring businesses or residences. No trespassing.

### **Wellington Middle School expects from our parents:**

1. To say at home that you support the school's mission, program and rules.
2. To discuss at home the importance of getting a good education for success.
3. To talk everyday about school at home. What did you do today? Etc.
4. To contact the students academic team, counselor, or administrator when a question arises.
5. Insist on reading. Make magazines, newspapers, and books available.
6. Provide time and a quiet place for homework.

## ATTENDANCE

### **Excused Absences**

The Middle School principal or his designee will determine whether your absence is excused or unexcused. The school's daily attendance report will indicate what absences are excused or unexcused. You will be excused for these reasons:

- (1) Personal illness/injury (may need doctor verification)
- (2) Personal/family matters that cannot be addressed outside school time
- (3) Participation in school activities

**ASK YOUR PARENT/GUARDIAN TO CALL THE SCHOOL EVERY DAY YOU ARE ABSENT.** It is the responsibility of your parent/guardian to provide the school with verification of the reason why you were absent from school on a specific date. If we don't have notification within 48 hours, the absence will be unexcused.

**Upon your return to school, go to the office.** If you submit a written excuse signed by your parent/guardian stating the cause and the dates of your absence, an admit to class will then be given to you.

### **Unexcused Absences**

If you did not bring an excuse signed by your parent/guardian and your parent/guardian did not call the office, you will be given an unexcused absence and you are to bring a note with-in the two days to get it excused. If a phone call or written excuse is not received with-in the two days, the absence will remain unexcused and you are subject to penalties.

If you are absent and the office can verify that your absence does not meet the requirement for an excused absence for which the parental permission slip was written, the absence will be ruled unexcused.

### **Excessive Absences**

A student who misses five class periods and/or five days in a semester will have their future absences classified as unexcused. Exception to this policy is a student who presents a medical note from a doctor and/or a student who participates in an attendance hearing. An attendance hearing is composed of the student, parent(s) or guardian, the student's teacher(s), a counselor, and an administrator. Kansas State 72-1111 (Compulsory School Attendance) requires that the school report a student to the County Attorney when he or she has three consecutive days or five days of unexcused absences in any semester or seven days in any school year.

### **Anticipated Absences**

If you know you are going to be absent, you must **arrange in advance** in the office by bringing a written excuse from your parent/guardian prior to the absence and receive a special excuse form a day ahead when possible. Students are to bring a parent request to the office before school to get a special excuse. The student is to show the Special Excuse to the teacher in whose class they will be excused, and leave at the time specified.

A special excuse is not needed for school related activities.

### **Intercom:**

Its use is intended for urgent or emergency situations or special announcements. Its use should be with the least disruption to classes. **Parents should contact the school early enough that its use is not required for a scheduled absence.**

### **Special Excuse Absences**

**Before leaving the building**, you must secure a special excuse from the office. If you leave without permission, you will be considered unexcused.

If you are sick, check into the office where arrangements will be made for you to see the nurse or to be sent home. Your parent/guardian must be contacted before you will be allowed to leave the building.

If you have a doctor or dentist appointment, you will need a note or telephone call from your parent/guardian to leave for an appointment.

***When you return to school, go to the office to get an admit before you go to class.***

### **Make-up Work**

Make-up work policies apply to all absences. A student has two school days for each day to make-up missing assignments caused from absenteeism. When absent due to a scheduled or approved absence, the student is encouraged to have assignments completed upon return. Parents are encouraged to call the school to get assignments early in the day for absent students if they miss more than one day. Students are reminded that it is their responsibility to keep up their school work when absent from school.

### **Special Reminders for Absences and Attendance**

- Students who *arrive to school after 8:00 must report to the office*
- Students are not allowed to leave the building until they have checked out through the office.
- All Attendance will be kept on the computer. Parents can keep track thru Infinite Campus accounts.
- **Students are responsible for reporting to the office before 8:00 to verify their attendance if they were absent the day before. (Even if your parent has called)**

### **WMS TARDY POLICY**

**Tardies** (You are tardy if you are not in your class/seat when the tardy bell rings.)

1<sup>st</sup> tardy – Verbal warning to student

2<sup>nd</sup> tardy – Parental Contact

3<sup>rd</sup>-5<sup>th</sup> tardy – Lunch Detention

6<sup>th</sup> & 7<sup>th</sup> tardy – 1 hour Detention

8<sup>th</sup> & 9<sup>th</sup> tardy – 3 Hour Saturday School

10<sup>th</sup> tardy – ISS

Excessive tardies will result in additional consequences. Tardies will accumulate on a semester basis. The administration reserves the right to alter consequences based on individual circumstances. Parents can check on tardies by logging onto Infinite Campus.

### **SCHOOL AND WEATHER**

It is the policy of U.S.D. 353 that, during inclement weather, an attempt will be made to hold school. When you or your parent/guardian feel that school may be dismissed because of snow storms or other bad weather, you should tune your TV to any of the following stations:

Channel 55 - Wellington

KWCH

KSN

KAKE

*The TV stations will be notified by 7:00 A.M. to alert you.*

**TEXTCASTER:** For the most current information on all school activities please sign up for textcaster, a free service provided by Impact Bank. To sign up please go to [www.USD353.com](http://www.USD353.com) and click on Parent Resources.

**SCHOOL WEBSITE:** [www.usd353.com](http://www.usd353.com)

### **LOCKERS**

A locker will be assigned to you as you enroll. Each locker has a built-in combination. The combination is YOUR business.

The Supreme Court has ruled that students attending public schools do not have the expectation of privacy. This means that a person, locker, or vehicle on school property can be searched at any time. Students suspected of bringing contraband, weapons, drugs, or other banned items or for other security or safety reasons, may be searched at any time. All illegal items will be turned over to the proper authorities.

**BE SAFE! DON'T SHARE YOUR COMBINATION WITH OTHERS.** You should keep your locker clean and neatly arranged at all times. You will be held responsible for any damage to the locker. No stickers, glue, markings allowed.

**YOU SHOULD SCHEDULE YOUR LOCKER VISITS  
SO THAT YOU AVOID TARDIES**

## TELEPHONE USE

1. You will not be called from classes to accept telephone calls unless there is an emergency situation that requires IMMEDIATE ATTENTION.
2. When you receive a non-emergency call, information will be taken so that you may return the call between classes or after school.
3. One telephone in the Middle School office is available to students for school business. The other school telephones are not for student use.
4. **When you use the office phone, complete your call as quickly as possible, leave a message if possible. There is a sign in sheet to designate who student calls and why. This is in case there is a return call the secretaries can find out why the student called.**
5. If you are late to class because of a non-emergency call, you will receive a tardy.
6. You are not allowed out of class to make personal calls.

## HALL PASSES

1. Except for emergencies, which the classroom teacher has the authority to determine, you will **not** be allowed to leave the classroom for insignificant reasons, such as:  
**to get a drink - to use the restroom - to use the telephone - to go to your locker  
to make appointments with the counselor - to get change**
2. If you have completed your work in one class and wish to go to another teacher's class to work on an assignment, you will not be permitted to do so unless you first have prior written consent by the receiving teacher which states that he/she is willing to accept you.
3. When you are issued a hall pass, you are to go only to the destination stated on the hall pass, and you should do this by the most direct route and in the most expeditious manner.
4. If you have been issued a hall pass, you must return to class before the end of the hour.
5. The acquisition of a hall pass is a privilege and not a right. If you cannot or will not accept the responsibility that goes with the acquisition of a hall pass, it might become necessary for the school to deny hall passes to you.

## LUNCH PROCEDURE

**USD 353 now has a "Negative Account Policy". Please reference the policy on-line under nutrition services.**

The Middle School has a closed lunch period. Eating with your peers is a privilege that is guided by courtesy, cleanliness, and appropriate manners. Students can pay into the lunch accounts any time in the office or in the cafeteria.

Everyone needs to use proper etiquette and table manners at the cafeteria for everyone's safety. When finished eating, clean your area and take your tray, utensils, and trash to the disposal window; **then return to your seat until dismissed**. All food is to be eaten in the cafeteria, including "brown bag" lunches. Violations of the cafeteria rules will have consequences, including the loss of the privilege to eat at the cafeteria.

1. Do not eat lunch in any area other than the cafeteria. You may bring a sack lunch, which you will eat in the cafeteria at the same time as your class eats. Bring your lunch to your class during the hour in which you are to eat.
2. You are to follow lunch procedures when walking to/from lunch. Any misconduct reported by supervisors will result in a consequence.
3. There is to be no running, throwing objects, using vulgarity, etc walking to/from lunch, or in the lunchroom.
4. Please consider others while in line. You should not push, shove, or cut in line.
5. You are expected to use good manners while you are eating in the cafeteria. If you spill anything, please notify the cafeteria hostess.
6. After finishing your meal, clean your table, take your tray, dishes, and refuse to the disposal window, and place all waste paper in the waste container.
7. Any form of misbehavior on the way to or from the cafeteria, or while in the cafeteria, may cause you to lose your privilege to eat lunch in the cafeteria.
8. Treat the cafeteria staff with respect.
9. Say please and thank you.
10. If you choose to disregard these expectations, alternate plans will be made by the administration.



## **MIDDLE SCHOOL LIBRARY POLICIES**

Time is short-ask for help right away. To get respect, give it! - This includes respect for materials, staff, and other students. The library is an open classroom. We know the temptation is great to stop and visit with friends, but we are a class in session. Please respect people's right to work undisturbed.

- **Library passes:** Please sign in at the desk.
- Candy, food and drinks ARE NOT permitted in the library at any time! We will throw away anything brought in.

### **Rules for Materials Usage:**

- **Books** - check out is for two weeks without fines. You are responsible for any materials checked out in your name.
- **Lost material barcodes** cost \$2 to reprint.
- **Fines** carry over from one year to the next. Fines are not excused at the end of the school year. No check out is permitted until fines are paid.

## **DAILY BULLETINS**

The student bulletin will be e-mailed to each teacher. The office will read these bulletins to students over the intercom; so please listen carefully. The daily bulletin will be posted on the Wellington Middle School Website.

If you wish to make an announcement, you are to write it and give it to the school secretary on the morning of the day it is to be printed. Clubs' or organizations' announcements require the sponsor's signature. Be sure to print the dates, times, and locations of the meetings on all announcements.

## **STUDENT FEES**

Middle School fees are \$100. Students will be charged accordingly for sports and other club fees. All fees owed by students will be paid at the secretary's office. Final report cards will be held until a student's school indebtedness is paid in full.

## **PICKING UP PUPILS FROM SCHOOL**

Parent/Guardian needs to sign out a student in the office if leaving during the school day.

## **POP, CANDY, FOOD & GUM**

Parties: No class time will be used for parties of any type without prior consent from the administration.

Rewards: Any edibles must be consumed in the class in which they are received.

Pop Machines: The pop machines will be off limits to students during the school day unless administrative approval is given.

Gum is prohibited at Wellington Middle School.

## **LOST AND FOUND**

If you find articles in the building or on the school grounds, you should turn them in to the office. If you lose something, check in the office. You may claim lost articles by providing proper identification of those articles. All unclaimed items will be donated to charity.

## **VISITORS**

Your parents/guardians are welcome to visit the school at any time. They must stop by the office, sign in, and receive a visitor sticker.

YOU ARE NOT PERMITTED TO BRING GUESTS TO ATTEND CLASSES WITH YOU..

## EMERGENCY PREPAREDNESS

Information is posted in each room for **TORNADO DRILLS AND FIRE DRILLS**. Always listen to your teacher.

**FIRE, TORNADO, & CRISIS DRILLS** will be conducted multiple times throughout the school year. Information is posted in each room.

## ACADEMICS

Honor rolls for students.

1. Superintendent's: all grades must be an "A"
2. Principal's: GPA 3.60 to 3.99  
with no D's or F's.
3. Scholastic GPA 3.00 to 3.59  
with no D's or F's.
4. **Hall of Fame** all "A's" for three years.  
(based upon semester grades)

**Grading scale: 100 - 90 = A 89 - 80 = B 79 - 70 = C 69 - 60 = D 59 - 0 = F**

If a student is failing a core class the administration has the option of removing the student from their elective classes until satisfactory progress is made in the core class.

### Progress Reports and Grade Cards

Progress reports will be posted at the end of 4th week of each quarter and available electronically.

Grade cards will be posted at the end of each quarter and available electronically.

2020-2021

## Health Services

**\*Any Decisions or actions taken by USD 353 Board of Education or changes in Kansas Statutes or Laws after the printing of this information will override what is written here.**

The School Nurse provides a variety of health related services to USD 353 students. Health records, including immunizations and physicals, as required by Kansas State Law are maintained for each student throughout their school career. Vision and hearing screenings are provided every 2 years and dental screenings are offered yearly for our students. If you do not want your student to have these screenings, you must send a written refusal to the school nurse. Specific immunizations are required per grade for each student to follow Kansas Statute. First Aid/emergency treatment will be handled by the school nurse, if present, or designated personnel. Students will be cared for in the nurse's office and return to class if appropriate and able. General guidelines for dismissal for illness include: temperature of 100.0F or above, vomiting, identification of potential communicable disease, etc and for injury include: loss of consciousness, possible fractures, possible need for stitches, or an injury that prevents them from participating in school. The parent/guardian may choose to take their student home for an illness/injury. Building/District attendance policy will apply any time a student is dismissed as ill or injured. In the event of a serious accident/illness, the school will attempt to contact the parent/guardian. In the event that they are unable to be contacted, or cannot make it to the school quickly and immediate medical care is needed 911 will be called to facilitate transport to the hospital. The parent/guardian has the right to decline EMS transport upon their arrival to the school.

### **Medication Administration**

Per USD 353 Board of Education policy JGFGB & JGFGBA (Administration and Self-Administration of Medication) the following steps must be followed:

1. A written order from a Health Care Provider (Physician, ARNP, PA, or Dentist/Orthodontist) with written parent/guardian consent must be provided each year for all medications.
2. The student must receive at least one dose of the medication at home (except the epinephrine auto-injector) prior to receiving it at school.
3. Medication must be provided in its original container (the pharmacy will usually provide a 2<sup>nd</sup> labeled container if you request it).
4. If the student needs their medication during a school sponsored event such as a field trip or athletic event, arrangements will be made for the student to receive his/her medication by a supervising adult.
5. Appropriate staff will be notified that the student has a prescribed medication in the nurse's office or carries one with them.
6. All medication will be kept in and administered from the nurse's office except Self-administered medication (see below)
7. Parents/guardians are to be aware that the school district and its officers, employees, and agents aren't liable for damage, injury or death relating to the administration/self-administration of medication and will sign a statement to that effect.

### **Self-Administered Medications: (Insulin, epi-pen, inhalers)**

Medication in this section will be defined as a medication prescribed for treatment of anaphylaxis (severe allergic reaction), asthma, or diabetes. In addition to the above requirements, the following must be met:

1. The health care provider must sign that the student has the skill level necessary to administer the medication as prescribed and to use any device necessary for that administration.
2. If a student abuses this policy by sharing medication with another student or other identified misuse their right to self administration of medication as defined here will be revoked and disciplinary action could be taken.

### **Physical Exam**

Per K.S.A. 72-5214 Kindergarten students and any student, up to the age of nine, who was not previously enrolled in a Kansas school shall present a health assessment/physical prior to their admission/attendance. The physical must have been completed within the 12 months prior to their attendance.

### **Head Lice**

Parents will be notified if their child has nits or live lice. Those with live lice will be sent home for treatment before they can return to school. The student must report to the office to have their hair checked to insure all live lice have been removed. Information regarding the method of spread, removal and treatment of head lice is available from the nurse's office. School wide checks are no longer recommended, students may be referred to the nurse for a check if scratching or visible lice are present.

### Automated External Defibrillators (AED's)

AED's are available at each school and may only be used by staff, students, or patrons that are trained and/or certified in their use by American Red Cross or American Heart Association. If the AED is used notify the school nurse so supplies and equipment can be checked and replaced. WHS has an AED on the wall between the Main and Auxiliary Gym and one located on the wall between the entrance doors to the library. WMS has an AED located on the wall outside their gym. Each of the elementary schools has an AED in a cabinet located in their commons or office hallway. There are mobile AED units available for checkout, through the nurse, during extracurricular activities. Tampering with or vandalism of the AED or it's cabinet will be dealt with as a disciplinary matter through the Principal's office. Replacement/repair costs for the AED or cabinet will be the responsibility of the student &/or student's parent/guardian.

### Immunization Requirements

K.A.R. 28-1-20 defines immunizations required for any individual who attends school or early childhood programs operated by a school. There are specific intervals between immunizations and variations on doses depending on dates. Any questions, contact the school nurse, health department or online at: <http://www.kdheks.gov/immunize/schoolInfo.htm>

#### Kindergarten-Grade 6

VACCINE	REQUIREMENT
Dtap/DT (diphtheria, tetanus, pertussis)	5 doses
IPV (polio)	4 doses (1 dose must be after 4 <sup>th</sup> birthday)
MMR (measles, mumps, rubella)	2 doses
Varicella (chicken pox)	2 doses (or signed doctor's note if child had the illness)
Hepatitis B	3 doses
Hepatitis A (KDG through 3rd)	2 doses

#### Grade 7-12

VACCINE	REQUIREMENT
Tdap (tetanus, diphtheria, pertussis)	1 dose (regardless of last Dtap or Td dose)
IPV (polio)	4 doses (one dose must be after 4th birthday)
MMR (measles, mumps, rubella)	2 doses

Varicella (chicken pox)	2 doses (or signed doctor's note with the date of illness)
Hepatitis B	3 doses
Meningococcal (at entry of 7th,8th, 11th and 12th grade)	1 dose (11th and 12th need 2 doses if previously received a dose and 8 weeks has elapsed since first dose)

**Immunization exemptions:**

**Medical:** An annual written statement or medical exemption form, signed by a physician, stating the reason for the exemption and the vaccine that the student is exempt from.

**Religious:** A written statement from the parent/guardian that the student is adherent of a religious denomination whose religious teachings are opposed to the required immunizations.

**\*\*Non-compliance with the provisions of KSA 72-5209 & K.A.R. 28-1-20 as amended, may result in the student being excluded from school until compliance with the law has occurred. The school nurse or her designee will notify the parent/guardian of needed immunizations.**

**COUNSELOR'S CORNER**

The counseling office is responsible for student enrollment, demographic information, class schedules, and maintaining student records. Our counselor works to help students solve personal problems as well as problems that relate to educational planning and progress. The primary responsibility of the counselor is for the welfare of the individual student. Parents should feel free to call the counseling office for personal appointments regarding any problem their child may be experiencing. When the home and school work together, the student's progress is greatly enhanced.

**PARENT/GUARDIAN-TEACHER CONFERENCES**

Your parent/guardian is urged to see teachers about any matters concerning your educational progress. Teachers have a planning period during which a conference may be held, or they may be visited after school from 3:10 to 3:35 p.m. Your parent/guardian may telephone the office at 326-4320 to schedule appointments.

**WITHDRAWAL PROCEDURES**

If you must withdraw from Wellington Middle School, you must obtain a withdrawal form from the counselor. You must have this withdrawal form signed by each teacher with whom you have a class, the librarian, and the principal. You should then take the form to the main office to pay any fines or receive a refund. You are then officially removed from the enrollment list. Your records will not be sent to another school, or other person until you have cleared all of your personal obligations.

**BICYCLES and SKATEBOARDS**

Bikes are **not** to be ridden on school property. Middle School students must park their bikes in the bike rack. Skateboards are not allowed to be ridden on any USD 353 property.

## **BUILDING HOURS**

Students are not to be in the building before school unless a school official has granted them permission. Students are to leave the building at the end of the school day unless supervised by a school official. During inclement weather students are to wait in the designated areas for each grade level until dismissed by administration.

## **DANCES**

- Open to current Middle School students only. Dances sponsored by the WRC.
- No person will be admitted after the dance starts.
- Students will not be allowed to use the telephone, arrangements shall be made prior to the dance.
- Students may not leave the dance until the designated time. Parents may personally pick up their child from the dance at any time.

## **ELEVATOR**

- The elevator may be used by students who need it due to some physical incapacity which impairs them from using the stairs.
- Students using the elevator must have a special pass issued from the office.
- No more than four students may use the elevator at the same time. (Helpers must walk.)
- Disciplinary action will be taken for those who do not follow the guidelines.

## **FUNDRAISERS**

All fundraising activities must be approved by the administration and BOE.

## **POSTER AND SIGN RULES**

ALL POSTERS AND SIGNS MUST HAVE ADMINISTRATIVE APPROVAL **PRIOR** TO BEING PLACED ON MIDDLE SCHOOL PROPERTY.

## **UNNECESSARY ITEMS**

Inappropriate items at school include: electronic devices such as *paggers, radios, stereos, CD players, video games, objectionable/obscene reading material or photographs, laser pointers, toys, etc.*

Any item that does not pertain to school will be confiscated by school personnel and parents may be required to come to the school office and pick up said item.

## **SMARTWATCHES AND CELLULAR PHONES**

Cell phone and smartwatch policy-students are not to use their cell phones/smartwatch during school hours (8:00 – 3:10). Students should keep phones in lockers during school hours. Students may be asked to leave their smartwatch in their locker as needed. 1<sup>st</sup> offense Confiscated 2<sup>nd</sup> offense Parent Pick-up 3<sup>rd</sup> offense ISS. Further infractions will result in additional consequences. Students who refuse to surrender their phones to school authorities or remove the battery from the phone will be disciplined for defiance of authority.

## COMPUTERS USE POLICY

### Chromebook 1:1 Policy

**All students, parents and guardians must read the USD 353 Chromebook 1:1 Policy and the Acceptable Use Policy. Both the student and the parent/guardian must sign and return the Student Network Access Agreement before being issued a Chromebook.**

#### **Kansas State Statutes 21-3755**

Computer crime, computer password disclosure; computer trespass.

1. Willfully & without authorization gaining or attempting to gain access to and /or damaging, modifying, altering, destroying, copying, disclosing or taking possessions of a computer, computer system, computer network or any other property.
2. Using a computer, computer system, computer network or any other property for the purpose of devising or executing a scheme or artifice with the intent to defraud or for the purpose of obtaining money, property, service or any other thing of value by means of false or fraudulent pretense or representation.
3. Willfully exceeding the limits of authorization and/or damaging, altering, destroying, copying, disclosing, taking possession of a computer, computer system, computer network or any other property.

#### **Compliance with Copy laws**

The District intends to adhere to all copyright laws as applied to computer software. The District also intends to comply with the license agreements and/or policy statements contained in the software packages used in the District. Therefore, all software used on District computers shall be purchased by the District, properly licensed and registered with the publisher, and installed by Computer Services Department personnel.

#### **Use of Unauthorized Software/Unauthorized Copying of Software**

1. Students shall not be permitted to load any non-District owned software onto District computers without the express written permission of the District Technology Director or designee.
2. Students shall not be permitted to copy any software without the express written permission of the District Technology Director or designee.

#### **Unauthorized Access/Sharing Passwords**

1. Students shall not tamper with, attempt to gain or gain access to computer data or the operating system to which the student has no security authorization (such as, but not limited to student files, teacher files, confidential information, student record data.)
2. Students shall not share or disclose any passwords and shall be held responsible for all physical and monetary damages as a result of any misuse associated with the user account. Students will be held accountable for all computer activity performed under their security authorization.

#### **Unauthorized Use of District Computers or Software**

Students shall not use District computers or software for any non-district purpose except with the express written consent of the District Technology Director or designee.

#### **Internet Acceptable Use Policy (AUP)**

Internet access should be used for educational purposes. Teacher-directed classroom activities, individual study projects, and planned self-discovery activities will receive priority.

#### **ACCESS IS A PRIVILEGE, NOT A RIGHT'**

Use the rules of etiquette when communicating on the Internet. Students should immediately notify a teacher, if by accident, they encounter materials that violate appropriate use.

#### **Objectionable Behavior**

Users will not:

- \* Purposefully send or receive and/or view obscene or pornographic material or material that facilitates illegal activities.
- \* Use chat rooms without prior approval of the Technology Director.
- \* Harass, insult, or attack others.
- \* Intentionally waste limited resources, supplies.
- \* Use the Internet for commercial or political purposes.
- \* Knowingly spread computer viruses.
- \* Join a listserv.

#### **Violation of Policy**

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Any student who abuses the USD353 Computer Security Policy shall be subject to disciplinary action, including, but not limited to, suspension from or denial of access to all District Computers and suspension or expulsion from school. Minimum

punishment shall be removal of network access for five days. Students who utilize computer data (i.e, other student's work product or a teacher's test) without authorization to gain an improper academic advantage may also be subject to discipline under the Board's policies on cheating. Additionally, if student conduct constitutes a violation of copyrights laws or Kansas Statue 21-3755, the student may be subject to prosecution under such laws. Any student who intentionally damages or destroys District hardware and/or software, either directly or indirectly shall be responsible for all costs associated with repair and/or replacement of parts and services.

## **PERSONAL APPEARANCE (Dress Code)**

All students are encouraged to dress appropriately for the situation. Neatness, decency and good taste are emphasized as guidelines for the understanding and interpretation of this dress code. **Dress code interpretation will be at the discretion of school administration.**

Guidelines for **unacceptable** fashion include:

- \* Going barefoot; inappropriate/unsafe footwear
- \* Clothing that contains symbols, pictures, messages or logos that promote alcohol, drugs, sex, profanity, derogatory statements, racial or sexist slurs, or gang affiliation (this includes sagging pants)
- \* Shirts, blouses or dresses revealing upper chest or waist, or muscle shirt
- \* Hats
- \* Halter tops or off-the-shoulder tops without shoulder strap or undergarment with strap
- \* Short shorts or short cut-off shorts

Long or bulky coats may not be worn during school hours without staff approval. Store them in your locker upon arrival to school; jackets and windbreakers are acceptable attire.

**The administrator, teacher, coaches and sponsors will determine what constitutes inappropriate dress. Any item deemed disruptive to the operation of the school will result in disciplinary action.**

Students who do not conform to the dress code will not be allowed to participate in the school day until they meet the specified requirements. Students who are inappropriately dressed will be given these options:

1. Change or remove the article(s) in question.
2. Call a parent to bring appropriate clothing.
3. Change into a school provided shirt.
4. Be placed in ISS/ or Time-Out location.

## **DRUG FREE POLICY**

Unified School District 353 and Wellington Middle School is committed to a Drug Free Policy. You or your guest may be subject to drug or alcohol testing at any school activity.

All students have the right to attend school in an environment free of alcohol and other drugs. A student is forbidden to:

1. Use, or have in possession, tobacco products.
2. Use, consume or have in possession, a beverage containing alcohol.
3. Use or consume any type of mood altering chemical.
4. Use or consume, have in possession, buy, sell or give away any illicit or controlled substance defined by law as a drug.
5. Be in possession of paraphernalia determined to be drug related.

If any staff member observes a student in violation of the substance abuse policy they will immediately notify the administration. The administration will act on specific and conclusive evidence brought by staff members, administrators, or law enforcement officials. USD 353 will cooperate with outside agencies in their work with students and/or families.

Students found in violation of this policy will be subject to disciplinary action as described up to and including expulsion and



referral for prosecution.

As a condition of continued enrollment in the district, students shall abide by the terms of this policy. Students shall not unlawfully manufacture, distribute, dispense, possess or use illicit drugs, controlled substances or alcoholic beverages on school District property, or at any school activity.

1. While in school buildings.
2. While on school grounds.
3. While at school-sponsored events.
4. While being transported to or from school or school-sponsored events.
5. In any other situation where such students are subject to the authority of the school. Any student violating the terms of this policy may be reported to law enforcement officials when appropriate.

### **APPROPRIATE ACTIONS**

- ALL students are to enter the building each morning through the front doors.
- Walk, do not run, in the hallways.
- Do not skip stairs or run on the stairs.
- Keep hands, feet, books, etc. to yourself.
- Be quiet in the hallways. Walk to the right.
- Don't abuse your lockers.
- Use proper language at all times.
- Follow **any** staff member's direction when given. (Teachers will monitor halls, restrooms and stairwells during passing periods.)

### **GENERAL GUIDELINES FOR BEHAVIOR**

All students are expected to show respect for each other, all personnel and for school property. Failure to act properly at school and at school activities will result in disciplinary action. Certain steps in the discipline action plan may be bypassed by the administration.

### **WELLINGTON MIDDLE SCHOOL CONDUCT SYSTEM**

1. All students are required to carry an electronic/paper Conduct Card.
2. Failure to present the Conduct Card will result in the student being assessed 1 conduct point and a 1 hour detention.

#### **Discipline Plan**

##### **Green Card:**

When the student gets three signatures they will serve a one hour detention. If the student fills the card, the student will serve 3 hours of Saturday school.

##### **Yellow Card:**

If the student fills the yellow card, they will serve a 3 hour Saturday school and 3 days of In-School suspension

##### **Red Card:**

If the student fills the red card, they will serve a 3 day out of school suspension. Repeated violations after the red card is full could result in Out of School Suspension or Expulsion.

#### **Saturday School**

Saturday school will be held from 7:30 – 10:30 am each Saturday during the school year except for when school is not in session on the Friday before the Saturday or the Monday after the Saturday. The following infractions will require a student to attend Saturday school.

1. Any 3 hour detention
2. 5 signatures on any card
3. If a student has more than 2 missing assignments in the same class in a week or they have more than 5 totals for all classes in one week.
4. After the student's first ISS (second assignment to ISS results in ISS and Saturday school).
5. When a student receives their 5<sup>th</sup> one hour detention it automatically turns into Saturday school.
6. Any student needing extra assistance on homework (this is an option for those needing help – not required).
7. Any student failing 2 or more core classes will be required to attend Saturday school until their grades have been brought up to a passing grade.

### **HOMEWORK HELP GUIDELINES FOR THE STAFF**

From each team, some teachers will remain available for students until 3:40. If a student fails to turn in an assignment, they may be required to report to the teacher's room for 30 minutes. The teacher will contact the parent/guardian. If needed, the student will contact the parent/guardian during Knight Time.

### **USD 353 Anti-Hazing, Bullying and Harassment Policy**

1. Purpose and Philosophy: Student hazing, harassment, bullying and victimization activities that are abusive and illegal behaviors that harm victims and negatively impact the school environment by creating an atmosphere of fear, distrust, and mean-spiritedness. USD 353 is committed to providing a safe and orderly environment for all students that promotes respect, civility and dignity, so this policy's purpose is create and preserve an educational environment free from such activities.
2. Policy: USD 353 strictly prohibits students from engaging individually or collectively in any form of hazing, harassment, or bullying/victimization of any related initiation activity on school property, in conjunction with any school activity or involving any person associated with the school, regardless of where the incident occurs. Any student who participates in such activity, or conspires to engage in the same will face immediate disciplinary action: up to and including suspension, expulsion, exclusion, and loss of participation in extracurricular activities. In addition students who participate in hazing, harassment, or bullying/victimization may be referred to law enforcement authorities and may face subsequent prosecution.
3. Definitions
  - 3.1 "Hazing, harassment, bullying/victimization" means any action taken or situation created that causes or is reasonably likely to cause, harassment, bodily danger or physical harm, serious mental or emotional harm. Extreme embarrassment or ridicule, or personal degradation or loss of dignity to any person associated with the school.
    - 3.1.1 "Consent" is no defense to such activities i.e., the implied or expressed consent of a person to participate shall not be a defense to discipline under this policy.
  - 3.2 "Related initiation activity" means any method or initiation or pre-initiation into a student organization, club or team, or any past-time or amusement engaged in with respect to such organization, club or team, that causes or is likely to cause, bodily danger or physical harm, serious mental or emotional harm, extreme embarrassment or ridicule, or personal degradation or loss of dignity to any person associated with the school.
    - 3.2.1 The terms "hazing" and "related initiation activity" do not include customary athletic events, intramural activities, or similar student contests or competitions.
  - 3.3 "Conspire to engage in the same" means to plan, encourage, or fail to report both listed and related initiation activities prohibited by the policy.
4. Prohibited Conduct: Activities that may be construed as hazing, harassment, bullying/victimization include, but are not limited to:
  - 4.1 Any act that involves physical brutality or physical aggression that causes or is reasonably likely to cause bodily danger or physical harm to an individual (including activities commonly known as the "choking game")
  - 4.2 Any act that involves forced consumption of food, alcohol, drugs, or other substance, or any other forced activity that could adversely affect the physical health or safety of an individual.

- 4.3 Any activity that would subject an individual to extreme mental stress, embarrassment, or emotional harm, or any other forced activity that could adversely affect the mental health or dignity of the individual.
5. Examples of Hazing, Harassment, and Bullying/Victimization: Many different types of activities can be considered hazing, harassment, bullying/victimization. Although not intended as an exhaustive list, the following examples are provided to inform students, parents, educators about specific misconduct that may be considered hazing, harassment, bullying/victimization:
- 5.1 Any activity that might reasonable bring physical harm to an individual, such as slapping, pushing, shoving, bumping, beating, paddling, taping or otherwise restraining students against their will, forced calisthenics done individually or as a group.
- 5.2 Activities that unreasonable interfere with a students academic efforts by causing exhaustion, prolonged loss of sleep, or loss of reasonable study time.
- 5.3 Morally degrading or humiliating games, pranks, stunts, practical jokes, or any other verbal, written or electronic activities that make a student the object of amusement, ridicule, or intimidation.
- 5.4 Forcing, coercing, or permitting student to eat or drink alcohol or consume illicit or controlled substances
- 5.5 Forcing, coercing, or permitting student to eat or drink foreign or unusual substances or foods.
- 5.6 Throwing or applying whipped cream, shaving cream, toothpaste, paint, honey, eggs, or any other substances on an individual's body
- 5.7 Requiring personal servitude.
- 5.8 Harassment, including but not limited to, pushing, cursing, shouting or yelling. (See BOE policy)
- 5.9 Requiring students to wear uncomfortable, ridiculous, or embarrassing clothing or underclothing.
- 5.10 Requiring students to participate in acts of vandalism, theft, assault, sexual acts, or other criminal activities.
- 5.11 Causing indecent exposure or any other gross and lewd behavior involving nudity.
- 5.12 Subjecting an individual to cruel or unusual psychological conditions for any reason.
- 5.13 Compelling an individual to participate in any activity which is illegal, perverse, publicly indecent, contrary to the individual's genuine moral or religious beliefs, or contrary to the rules, policies and regulations of USD 353.
- 5.14 **Racial references:** the use of racial slurs, names, or terms that may be offensive to other individuals. This includes joking and "horseplay" type references, as well (For an explanation of inappropriate words or behaviors contact the Program Director.)
6. Reporting
- 6.1 School personnel and students who become aware of any actions that could be hazing, harassment, bullying/victimization or related initiation activity shall report such incident immediately to the building principal so that prompt and appropriate action can be taken

This policy will be included in the student hand book at Wellington Middle School and the USD 353 Board of Education policy handbook.

### **ATHLETICS/EXTRA CURRICULAR**

The ability to participate in extracurricular activities is a privilege that may be revoked by the coach, sponsor, or administration.

The use or possession of tobacco, illegal drugs, or alcoholic beverages by a student places that student in violation of Kansas State High School Activities Association rules and Wellington Senior High School and Wellington Middle School athletic/activity policies.

A violation is confirmed by an admission of the student or parent of the student, or personal observation by a member of the faculty, administration, coach, coaches' aid, or law enforcement official. Reliability and validity will be determined by a committee composed of the coach or sponsor, the principal, the assistant principal, and the activities director.

This policy will be in affect starting with calendar week number seven (official start of the fall sport season) and end with calendar week number forty-seven (official end of the spring sport season) as determined by the Kansas State School Activities Association. Any activity/athletic event scheduled between the end of the spring sport season and the start of Fall Sport season

will be subject to this policy for the duration of that event. i. e. sport camps, cheerleader camps, summer band, trainer camps and etc.)

This policy encompasses Rules Fourteen, Article Two of the KSHSAA Handbook "A student who is under penalty of suspension or whose character or conduct brings discredit to the school or the student, as determined by the principal, is not in good standing and is ineligible for a period of time as specified by the principal."

The first confirmed violation of this policy will result in loss of eligibility for the next interscholastic event.

The second confirmed violation of this policy will result in the loss of eligibility for the remainder of the season.

This policy applies to all Kansas State High School Activities Association Activities.

### **ACTIVITIES ELIGIBILITY**

- \* Students shall be enrolled in and attending a minimum of seven subjects of unit weight during the present semester.
- \* Students who are removed from school-sponsored activities will only be allowed to return to school-sponsored activities with administrative approval.
- \* Students must pass 5 of 7 semester classes (with letter grade). At least 3 must be core (Math, English, Science, Social Studies) During 2<sup>nd</sup> semester of 8<sup>th</sup> grade students must pass 5 of 7 classes to be eligible at the high school level.
- \* Students assigned to in-school suspension (ISS) the day of the event will not be allowed to participate in competition the same day
- \* Students must be present 4 out of the 8 hours to be eligible to participate in athletics, unless prior approval by administration.
- \* Students assigned to detention the day of the event are responsible for attending their detention before being allowed to participate.
- \* Students must meet USD 353 Athletic/Activity Policy regarding grades in order to be eligible every week.
- \* Activity sponsors and coaches can implement rules and procedures above the minimum KSHAA and school standards, subject to administrative approval. This might include more Stringent academic dress code requirements for student activities/athletics.

### **USD 353 ATHLETIC/ACTIVITY POLICY**

**THIS POLICY IS IN EFFECT FROM THE FIRST DAY OF FALL ATHLETIC PRACTICE EACH SCHOOL YEAR UNTIL THE CONCLUSION OF SPRING SPORTS. STUDENT ATHLETES WILL BE HELD ACCOUNTABLE TO THESE GUIDELINES DURING AND OUTSIDE OF THEIR SEASON OF COMPETITION.**

**In order for a high school student to be involved in a KSHSAA athletic programs and activities (cheerleading, dance team, debate, forensics, music, student council, and scholars bowl) he/she must abide by these USD 353 guidelines as well as those established by the Kansas State High School Activities Association:**

1. The student shall have passed at least six new subjects of unit weight the previous semester of attendance and be enrolled in and attending a minimum of six new subjects during the present semester. This is in accordance with the K.S.H.S.A.A. of which we are a member. (Middle School Students must pass five subjects)
2. He/she must be a bona fide student of the school and in good standing. If a student is under an administrative suspension, he/she WILL NOT be allowed to practice or participate in activities during the suspension period. Athletes being withheld from competition or while under athletic suspension are not considered to be in good standing.
3. The student must be in school a minimum of one-half day of school in order to participate in athletic contests or practices. Absences must be excused by the school with a note or call from the parent/guardian. Exceptions must be approved by a member of the building administration.
4. He/she must attend practice regularly. Absence from practice must be excused ahead of time by the coach. The coach has the final say as to whether the miss will be excused. Even if the absence is excused, the coach reserves the right to require conditioning work for that day to be made up. All other absences will be unexcused. The third unexcused absence may result in removal from the activity for the remainder of the season.
5. If at any time a student is found to be using, distributing, selling, or giving away any type of controlled substance (excluding alcohol and tobacco) they will be denied the privilege of participation in the athletic program for the remainder of the school year.
6. Beginning with the third week of each grading term, students participating in extracurricular activities will be subject to biweekly grade checks by the Activities Director. If at that time, the student has 1 F they will be placed on Academic

Probation. The probationary period will last two weeks and if the student still has 1 F they will be Academically Ineligible until the grades in question have improved to a passing level, as approved by the teacher and the Activities Director. While a student is Academically Ineligible, they are able to participate in practices, meetings, etc. They are expected to attend contests and events, without being able to participate. If the contest or event requires the student to miss school, the student will stay in school in order to make academic progress. At the end of the first semester, student grades and their eligibility will reset. Eligibility applies to all KSHSAA sponsored activities and may extend to school sponsored activities as determined by the sponsor and administration.

7. He/she MUST NOT use or have possession of drugs, alcohol, or tobacco products. Any student involved with these substances on school grounds, at a school activity, or while in any way representing Wellington will follow the following consequences, **First offense** the athlete will be suspended from athletic competition for a minimum of 20% of the total number of competition dates (at the level which he/she usually competes), the athletic director and/or building principal will determine the exact number of contest. The total will be rounded up in a decimal situation. Students will attend one session with the high school counselor during the suspension to be given tools to help them recover from this situation.
8. If a student is involved with these substances away from school grounds or activities and it can be substantiated by a reliable source, such as the police, a faculty member, or an administrator, he/she will face the same penalties as outlined in point #7 above.
9. When a student is on athletic suspension for any period of time, he/she will be required to attend all team meetings and practices and be present with the team, but not suited up, during games.
10. **Second offense:** Any further involvement with drugs, alcohol, or tobacco products becomes evident, the student will be immediately removed from their athletic activity and denied the privilege of participation in the athletic program for the remainder of the school year.
11. Disciplinary action will be handled on an individual basis, except those violations specifically spoken to above. Disciplinary action will result if, in the judgment of the coach and administration, the athlete's actions are considered irreconcilable. Irreconcilable actions could include, but are not limited to, such things as criminal activity (defined by KSA 72-8901 as conduct which constitutes the commission of a misdemeanor or a felony), or misconduct at school/school activities (as addressed in USD 353 disciplinary policies).

### **ATHLETIC ADMISSION**

Middle School ticket prices are \$4.00 for adults and \$2.00 for students. Middle School tickets will be sold to students, senior citizens, adults, & families for the entire year before school starts. These tickets will allow for students, adults, or entire families to attend games and activities at substantial savings. The Middle School year long ticket does not allow for attendance at any high school events.

Good sportsmanship is the essence of what we are about in interscholastic activities.

John E. (Jack) Roberts

### **RULE 52**

**INTRODUCTION** - The effective American middle school must support both an academic program and an activities program. We believe that these programs must do more than merely coexist - they must be integrated and support each other in "different" arenas. The concept of "sportsmanship" must be taught, modeled, expected, and reinforced in the classroom and in all competitive activities. Therefore, all Kansas State High School Activities Association members stand together in support of the following sportsmanship policy.

**PHILOSOPHY** - Activities are an important aspect of the total education process in the American schools. They provide an arena for participants to grow, to excel, to understand and to value the concepts of SPORTSMANSHIP, to build school pride, and to increase student/community involvement; this ultimately translates into improved academic performance. Activities are also an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of SPORTSMANSHIP for our youth as respected representatives of society. **Sportsmanship is good citizenship in action!**

**All ACTIONS are to be FOR, NOT AGAINST;  
POSITIVE, NOT NEGATIVE or DISRESPECTFUL!**

#### **Section 1 - General Regulations** (apply to grades 7-12)

**Art. 1: SPORTSMANSHIP** is a general way of thinking and behaving. The following sportsmanship policy items are listed below for clarification:

- a. Be courteous to all (participants, coaches officials, staff and fans).
- b. Know the rules, abide by and respect the official's decisions.
- c. Win with character and lose with dignity.

- d. Display appreciation for good performance regardless of the team.
- e. Exercise self-control and reflect positively upon yourself, team, and school.
- f. Permit only positive sportsmanlike behavior to reflect on your school or its activities.

**Art. 2: Enforcement Procedure:**

- a. It is encouraged and recommended by the Kansas State High School Activities Association that local boards of education adopt these regulations and reinforce them as indicated herein.
- b. The Executive Board of the Kansas State High School Activities Association shall be responsible for the interpretation of these regulations, including “desirable” and unacceptable behavior” and shall publish them in the Association’s Citizenship/Sportsmanship Manuel.

**RULE 52 INTERPRETATIONS**

The following interpretations and policies were adopted by the KSHSAA Executive Board on November 17, 1988, in regard to new Citizenship/Sportsmanship Rule 52. These are meant to clarify and assist member schools in their enforcement of this regulation. **Desirable and unacceptable behavior illustration are “examples” and are not to be considered all inclusive.**

**RULE 52 VIOLATIONS**

Violations of the Code of Ethics, KSHSAA Rules and Regulations or Citizenship/Sportsmanship Rule 52 by member schools and/or individuals shall be subject to consideration by the KSHSAA.

Action may result in the form of a reprimand, probation, or suspension of the school and/or individual depending upon the degree of the violation.

If a member school is not willing to impose disciplinary measures acceptable to the KSHSAA, a hearing (informal or formal) will be held, and restrictions imposed by the KSHSAA.

School/coaches are encouraged to use the NCR Report Form to call attention to the KSHSAA any unusual situations, positive or negative, immediately following the contest.

If a problem is severe then the KSHSAA should be notified by telephone so the situation can be followed up right away.