

AGENDA
BOARD OF EDUCATION MEETING
USD 353 WELLINGTON
JULY 14, 2011

1. 7:00 p.m. CALL TO ORDER – BOE PRESIDENT JACKIE BERRYMAN
PLEDGE OF ALLEGIANCE
MEETING ROLL CALL – LARRY ROTH, ACTING BOARD CLERK

Jackie Berryman
 Dixie Blankenship
 Maria Cornejo
 David Peck
 Angie Ratcliff
 Dena Martens
 Bob White

2. Review and Adoption of Agenda

Jackie moved, seconded by David Peck to move item Consent Item d. to 22(A) and adopt the agenda. Motion carried 7/0

3. Election of Officers for July 1, 2011 through June 30, 2012
President and Vice-President to be elected by open ballot per K.S.A. 72-8202a

Bob White nominated Jackie Berryman, seconded by David Peck to be President of the USD 353 Board of Education for the 2011-2012 school year. Motion carried 6/1 with Berryman abstaining.

Bob White nominated David Peck, seconded by Dixie Blankenship to be Vice-President of the USD 353 Board of Education for the 2011-2012 school year. Motion carried 6/1 with David Peck abstaining.

4. Clerk of the Board – per K.S.A. 72-8202c.
Jackie Berryman moved, seconded by David Peck to appoint Larry Roth as Clerk and Linda Knight as deputy clerk. Motion carried 7/0

5. RECOGNITION OF PATRONS

Comments from Public:

Individuals are reminded that comments are limited to three minutes, and all comments should avoid specific reference to specific students or personnel. Comments during the board discussion will not be recognized unless solicited from the board or administration.

Patti Zeka

Jane Norris – Annual Nurses Report
 Gus Collins – City Manager of Wellington
 John Brand – City Council, Wellington
 Dr. Tami McCue – WRC Board

6. CONSIDERATION OF REFUNDING GENERAL OBLIGATION BONDS

Steve Shogren of George K. Baum & Company explained the advantages of refunding General Obligation Bonds held by USD 353.

David Peck Moved, seconded by Bob White to approve the resolution to refund the bonds as recommended by Mr. Shogren. Motion Carried 7/0

7. CONSIDERATION OF SALE OF DISTRICT PROPERTY

This item was tabled until August.

8. CONSIDERATION OF APPOINTMENT OF BOARD MEMBER TO WELLINGTON RECREATION COMMISSION

With the recent resignation of WRC member Benny Ybarra there is a vacancy on that board. Jackie Berryman expressed the appreciation of the USD 353 Board of Education for Benny Ybarra's efforts on the WRC Board. Maria Cornejo moved, seconded by Dena Martens to appoint John Brand as Mr. Ybarra's replacement on the WRC board. Motion carried 7/0

9. CBM MANAGED SERVICES

This item was tabled until August.

10. APPROVAL OF RESOLUTIONS, APPOINTMENTS AND DESIGNATIONS FOR 2011-2012 TO BE DONE BY CONSENT AFTER EACH HAS BEEN READ BY THE CLERK AND DISCUSSED AS NEEDED:

a. Approve Resolution for Board Meetings

- (1) Recommend second Thursday at 7:00 p.m.
- (2) Location to be District Office, 221 S. Washington, Wellington, Ks
- (3) Approve special meeting waiver
- (4) Board packets to be delivered to board members on the Tuesday prior to board meeting.

Proposed Meeting Dates:

July 14, 2011	January 12, 2012
August 11, 2011	February 9, 2012
September 8, 2011	March 8, 2012
October 13, 2011	April 12, 2012
November 10, 2011	Monday - May 14, 2012
December 8, 2011	June 14, 2012

b. Board Appointments and Designations According to Law

All appointments are for the 2011-2012 school year as of July 1, 2011 through June 30, 2012.

(1) It is recommended to designate the First National Bank as the official school district bank

(a) Checking Accounts

(b) Investment of idle funds-Authority to bid out to district banks

(c) Pledging of first mortgage real estate for security not is allowed.

(d) It is recommended to approve Board President, Jackie Berryman ; Larry Roth, Board Clerk; David Carr, Treasurer; Linda Knight; and Julie Arebalo, Payroll Clerk to sign checks for the district. And to remove authority from Sharon Hays; Leah Schwandt, and Benny Ybarra

(2) Treasurer

It is recommended to the Board to appoint David Carr as Treasurer of the Board.

(3) Approval of Participation in the National School Lunch and Breakfast Program

It is recommended to the Board that this formality be adopted to allow USD 353 to participate in the national school lunch program.

(4) Food Service Representative

It is recommended to the Board to appoint Sandra Clift as authorized representative for food service and John Walton as free and reduced lunch representative and appeals officer.

(5) Kansas Public Employees Retirement System (KPERs) District Representative

It is recommended to the Board to appoint Julie Arebalo as KPERs representative.

(6) Impact Aid, Federal Programs & Homeless Children Coordinator

It is recommended to the Board to appoint John Walton as the district representative coordinator for Impact Aid, Federal Programs & Homeless Children Coordinator

(7) Official Newspaper and Media

It is recommended to the Board to designate the Wellington News as the district official newspaper and KLEY-KWME as the official radio station and Sumner Cable TV as the official television station.

(8) Bid Committee

It is recommended that Dena Martens and Bob White be appointed to the Bid Committee.

(9) School Attorney

It is recommended to the Board to appoint Kerwin Spencer as the school attorney.

10) SRS Representatives

It is recommended to the Board to appoint the building principals as the SRS representatives.

(11) District Hearing Officers – Compliance Officer and Section 504 Coordinator
It is recommended to the Board to appoint Dr. Jackie Glasgow as the district hearing official, compliance officer and Section 504 Coordinator. It is recommended to the Board to appoint Rick Weiss as hearing official in special cases.

(12) USD 353 Organizational Chart

It is recommended to the board that the USD 353 Organizational Chart be reviewed and approved.

(13) USD 353 Asbestos Coordinator

It is recommended to the board to appoint Roger Altendorf and Rick Weiss as the district's asbestos coordinator.

(14) USD 353 American with Disabilities Act Coordinator

It is recommended to the board to appoint Roger Altendorf as the coordinator of the American with Disabilities Act.

c. Establishment of Activity Funds (SB 2902)

It is recommended to the board to establish activity funds as per resolution and the following persons be approved to sign revolving fund checks:

Central Office: Rick Weiss and Cindy Struble

High School: Dale Liston and Joe Jacobs

High School Activity Fund: Dale Liston and Brian Buchanan

Middle School: Jerry Hodson

Special Education: Jackie Glasgow and Jennifer Robinson

Food Service: Sandy Clift and Linda Knight

d. Approval of Revolving Fund Limits

Central Office - \$1,000.00

High School - \$1,500.00

Middle School - \$750.00

Special Education - \$500.00

Food Service - \$250.00

e. Adoption of the 1,116 Hour Attendance Plan

f. Designated Snow Make-Up Dates

April 6 & 9 and May 18, 2012 as inclement weather make-up dates for the 2011-2012 school year and if additional days are needed to be made up during the week of May 21 through 26, 2012.

g. Waive GAAP

h. Approve the Publication of the 2011-2012 Budget and Establish the time for the Budget Hearing

i. Other Financial Considerations

- (1) Establish mileage rate for reimbursement
- (2) As authorized by K.S.A. 75-3203a, the Secretary of Administration has fixed the private vehicle mileage reimbursement rates for FY 2012 at: .50 cents per mile
- (3) Approve early payment request policy K.S.A. 12-150(b)
- (4) Adopt section 125 Flexible Benefit Plan for employees, effective October 1, 2011.
- (5) Approve Substitute teacher rate at \$75.00 per day.
- (6) Classified substitute rate at the Federal Minimum Wage Rate

j. Approval to Destroy Old Records as per Resolution

k. Establish Home Rule by Board of Education (Resolution)

l. Health Insurance Resolutions:

Appoint Julie Arabelo as the contact person

m. Classified Handbook Committee

The Board President Jackie Berryman and Dixie Blankenship as members of Classified Handbook Committee.

n. Official Custodian of all Central Office Records

Cindy Struble and Larry Roth are designated as official custodians of the central office records maintained by the district and all records established and maintained at the building level.

David Peck moved, seconded by Bob white to accept the Resolutions, Appointments, and Designations for the 2011-2012 school year. Motion carried 7/0

11. REGULAR CONSENT AGENDA (HAVE CLERK READ THE CONSENT AGENDA)

a. Approval of the Minutes - June 9, 2011 regular meeting

b. Approval of Bills, Finance and Other Matters – Business Department

Pay bills – 1,669,764.21

Payroll – 1,324,771.14

c. Approval of Transfers (Data will be available at meeting)

1. From

General Fund:

\$23,262 General Fund to At Risk 4 Year

\$100,000 General Fund to Contingency

\$150,000 General Fund to Capital Outlay

Supplemental General:

\$107,464 Supplemental General Fund to At Risk
 \$75,378 Supplemental General Fund to Vocational
 \$240,098.75 Supplemental General to Special Education
 \$70,000 Supplemental General to Textbooks

d. Personnel: Moved to Item 22(A)

1. Resignation:
2. Approval of Employment:
3. Transfers:

e. Contractual Agreements with Futures Unlimited, Inc.

Transportation of Students Total Amount \$45,120
 Production Contract Work Per item Amount of .15 cents
 Early Childhood Programs Total Amount of \$160,000

f. Requirement for Local Policies, Practices, and Procedures – Special Education

g. Workers Compensation/Employers Liability Insurance Coverage
 Policy has been presented by Renn & Company with EMC Insurance.

Premium Amounts for Accident Liability:

Property \$60,440

Liability \$1,361

Inland Marine \$6,704

Automobile \$4,701

Workers Compensation – \$94,299 (EMC 11-12) (History of the Premiums
 \$102,020 (EMC 10-11)
 - \$79,942 (09-10)
 - \$62,399 (08-09)

h. 2011-2012 SCHOOL LUNCH PRICES

As submitted by Cindy Daniels, Asst. Food Service Director

Due to the State's rules and regulations, we will have to raise lunch prices. Next years prices are as follows:

Breakfast

\$1.75 – Adults

\$1.30 – Students (All Grades)

.30 – Reduced

.35 Extra Milk

.75 Lunch Double

.50 Breakfast double

Lunch

\$3.25 - Adults

\$2.25 – Students (Elementary Grades)

\$2.50 – Students WHS/WMS

.40 – Reduced

i. WHS FUNDRAISING REQUEST

Activity: WHS Football

Type and Dates for the Fund-raiser: WHS Summer and Fall of 2011 Football Season

Location of the Fund Raiser: WHS & WHS Football Field

Purpose of the Fund Raiser: Money Raised for Team Meals before and after each game.

Coach/Sponsor: Dylan Schmidt

Angie Ratcliff moved, seconded by Dixie Blankenship to remove this item from the consent agenda. Motion carried 7/0

Consent Agenda Action

David Peck Moved, seconded by Bob White to approve the consent agenda. Motion carried 7/0

12. APPROVAL OF BUILDING HANDBOOKS

This item was tabled until August.

13. VOCATIONAL EDUCATION AGREEMENT – COWLEY COLLEGE

Cowley College agrees to admit and provide state approved vocational education courses and programs for the students of USD 353 for a period of three (3) years beginning with the commencement of the 2011-2012 school year. The USD 353 Board of Education agrees to pay unto the Community College the regular tuition approved by the Board of Trustees for each high school student who is accepted for training by the Community College in accordance with the state plans for vocational education and Kansas community colleges. The effective dates of this agreement are August 1, 2011 to July 31, 2014.

Dena Martens moved, David Peck seconded to approve the agreement with Cowley College. Motion carried 7/0

14. KANSAS ASSOCIATION OF SCHOOL BOARDS – RECOMMENDED POLICY UPDATES

Dixie Blankenship moved, Dena Martens seconded to approve the agreement with the Kansas Association of School Boards to recommend and update USD 353 District Policies. Motion carried 7/0

15. REQUEST FOR MEMBERSHIP TO KANSAS SCHOOL ATTORNEY'S ORGANIZATION

Maria Cornejo moved, seconded by David Peck to approve USD 353 to for the Kansas School Attorney's membership dues for Kerwin Spencer not to exceed \$750.00. Motion carried 7/0

16. SOUTH CENTRAL KANSAS EDUCATION SERVICE CENTER – MEMBERSHIP

David Peck moved, seconded by Bob White to renew the membership with the South Central Kansas Education Service Center for the 2011-2012 school year. Motion carried 7/0

17. KANSAS ASSOCIATION OF SCHOOL BOARDS MEMBERSHIP

Jackie Berryman moved, seconded by Bob White to renew the membership with the Kansas Association of School Boards for the 2011-2012 school year. Motion carried 7/0

18. KANSAS ASSOCIATION OF SCHOOL BOARDS LEGAL ASSISTANCE FUND

David Peck moved, seconded by Bob White to renew the Legal Assistance Fund with the Kansas Association of School Boards for the 2011-2012 school year. Motion carried 7/0

19. APPROVAL OF ENGAGEMENT LETTER FROM AGLER & GAEDDERT

Bob white moved, seconded by Angie Ratcliff to continue accounting services with Agler & Gaeddert for the 2011-2012 school year. Motion carried 7/0

20. Administrator Reports & Superintendent's Comments

Larry Roth discussed FNB debit card progress. He also discussed consideration of moving from a bi-weekly to a twice-monthly pay period for classified staff. This would reduce the number of payroll cycles for the business office.

Jackie Glasgow discussed training efforts over the summer and Core Standard requirements.

21. Board Comments/Concerns:

None

22A . EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

*At 8:15 pm Bob White moved, seconded by Dixie Blankenship to go into executive session for 5 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed to include Rick Weiss and Tammy McCue. Motion carried 7/0

At 8:21 pm the open meeting was back in session with no binding action taken.

22. Executive Session to Discuss Non-Elected Personnel

*At 8:21 pm Jackie Berryman moved, seconded by David Peck to go into executive session for 30 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed to include Rick Weiss, Jackie Glasgow, and Larry Roth. Motion carried 7/0

At 8:51 pm the open meeting was back in session with no binding action taken.

*At 8:51pm Jackie Berryman moved, seconded by Bob White to extend the executive session for 15 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed to include Dale Liston, Adam Hatfield, Rick Weiss, Jackie Glasgow, and Larry Roth Motion carried 7/0.

At 9:06 pm the open meeting was back in session with no binding action taken.

*At 9:09 pm Bob White moved, seconded by David Peck to extend the executive session for 10 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed to include Rick Weiss, Jackie Glasgow, and Larry Roth.

At 9:19 pm the open meeting was back in session with the following action taken:

RESIGNATIONS:

SUPPLEMENTALS:

- Rick Phelps - WHS Assistant Football effective end of the 2010-11 school year
- Vanessa Slater – WHS Assistant Girls Volleyball Coach effective end of the 2010-2011 year
- Melissa Pape – WMS Head 8th Grade Volleyball Coach
- Jessica Luthi – WMS Head 7th Grade Volleyball Coach
- Randy Sawyer – WHS Assistant Football and Track Coach

RESIGNATIONS:

CERTIFIED PERSONNEL:

- Randy Sawyer – WHS Art Teacher
- Chris Davis – WHS Special Education Teacher
- Kip Wilson – WMS Social Studies Teacher
- Amy Branine – 1st Grade Teacher at Lincoln

RESIGNATIONS & RETIREMENTS:

CLASSIFIED PERSONNEL:

- Keith Schwandt – Maintenance Position, retiring effective August 1, 2011
- Leah Schwandt – Accounts Receivable, retiring effective August 1, 2011
- Cindy Struble – District/Superintendent’s Secretary retiring effective September 1, 2011

Cortnea Ralston – Para at Roosevelt

TRANSFERS:

CERTIFIED PERSONNEL:

Amy West from 3rd Grade at Lincoln to 3rd Grade at Washington

Pat Zeka from K-1 Physical Education to 1st Grade at Lincoln

Patti Zeka from Elementary Music and Title I to 3rd Grade at Lincoln

Linn Hibbs from WHS Physical Education to WMS Physical Education

Scott Sisson from WMS Physical Education to K-1 Physical Education

Neena Mayfield from Roosevelt to WMS Social Studies

TRANSFERS:

CLASSIFIED PERSONNEL:

Cyndi Johannsen from Para at Ike to Hearing Impaired Para at Lincoln

Tiffin Meyer from Washington Para to WMS Secretarial Vacancy

Karolyn Lacey from HS Para Educator to K-12 Health Aide for the 11-12 School Year

EMPLOYMENT RECOMMENDATIONS:

SUPPLEMENTALS:

Michelle Cantrell – WHS Assistant Cheerleader Coach

Liz VanZant – WHS Assistant Volleyball Coach

Daniel Farley – WHS Assistant Football Coach

Chuck Poe – WHS Assistant Football Coach

Debra Beougher – WMS Head 8th Grade Volleyball Coach

Stephanie Smith – WMS Head 7th Grade Volleyball Coach

EMPLOYMENT RECOMMENDATIONS:

CERTIFIED PERSONNEL:

Karlee Kilts – WHS English

David Carrell – WHS Math

Elizabeth (Libby) Steele – WHS Physical Science

Kristin Ledesma – WHS Art

Bill Rhiley – Adaptive Special Education – Secondary (Roosevelt)

Bob White moved, seconded by Maria Cornejo to approve the preceding personnel recommendations items. Motion carried 7/0

23. Executive Session to Discuss Negotiations

*At 9:24 pm Maria Cornejo moved, seconded by Jackie Berryman go into executive session for 5 minutes for the purpose of discussing employer/employee negotiations because if this matter were discussed in open session it might jeopardize resolution of the negotiation issues to include Rick Weiss, Jackie Glasgow, and Larry Roth.

At 9:31 pm the open meeting was back in session with no binding action taken.

July 14, 2011

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24. Adjourn

At 9:31, Jackie Berryman adjourned the meeting

