

AGENDA
USD 353 BOARD OF EDUCATION MEETING
NOVEMBER 8, 2012

1. 7:00 P.M. CALL TO ORDER – JACKIE BERRYMAN, BOARD PRESIDENT
PLEDGE OF ALLEGIANCE
MEETING ROLL CALL – LINDA KNIGHT, BOARD CLERK

Jackie Berryman
 Dixie Blankenship
 Maria Cornejo
 David Peck
 Angie Ratcliff
 Dena Martens
 Bob White

2. Review and Adoption of Agenda

Robert White Moved, Seconded by David Peck to approve the Agenda with the addition of 5A – Executive Session for 30 minutes to discuss negotiations to include Rick Weiss, Dale Adams, and Larry Roth.

Motion carried 5/0

3. Recognition of Patrons:

Pastor Michael Wolff & Cindy Tracy: The Salvation Army using the After School Program in the Holiday Bell Ringing Program

Floyd Huddleston: Volunteer Tax Services

WHS Student Group to Discuss Block Scheduling

Comments from Public:

Individuals are reminded that comments are limited to three minutes, and all comments should avoid specific reference to specific students or personnel. Comments during the board discussion will not be recognized unless solicited from the board or administration.

4. CONSENT AGENDA

- A. Approval of October 11, 2012 USD 353 Board of Education Meeting Minutes

- B. Approval of Bills, Transfers, Bank Reconciliation & other Finance from the Business

Office

Transfers:

At-Risk:	\$72,454.88
Vocations:	\$33,392.84
Bills -	\$1,212,275.52
Payroll -	\$901,056.92

C. Employment Recommendations

Resignations

Anna Middleton Effective November 16, 2012

D. To approve the WHS Fund Raiser as presented to the Board:

*Group: WHS Student Council

Type and date of Fundraiser: November 12-15 Canned Food Drive

Location: WHS

Purpose: Gather food to donate to the food bank before the holidays

Sponsor: Melissa Buchanan

*Group: SADD

Type and date of Fundraiser: Root Beer floats 11-9-2012, dancing with the Teachers 12-15-12

Location: WHS

Purpose: To raise money for Red Ribbon Week and other SADD functions

Sponsor: OFC Yunker, SRO

Motion to withdraw item from consent agenda:

No motion was made.

Consent Agenda Action

David Peck Moved, seconded by Robert White to approve the consent agenda.

Motion carried 5/0

5a. EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS

At 7:19 David Peck moved, seconded by Dena Martens that the Board of Education go into executive session for 30 minutes for the purpose of discussing employer/employee negotiations because if this matter were discussed in open session it might jeopardize resolution of the negotiation issues to include Rick Weiss, Larry Roth, and Dale Adams.

At 7:49 the meeting was back in open session with no binding action taken.

5. WHS BLOCK SCHEDULE

No binding action was taken.

6. SCHOOLS FOR QUALITY EDUCATION

This organization originating with the Rural and Small Schools of Kansas organization of Kansas State University is a lobbying organization designed to represent the rural and small schools of Kansas. This has been an effort in the past by this organization because if USD 353 were to join, we would be one of the largest schools in the organization. USD 353 currently is a member of the Kansas Association of School Boards which represents all member boards with lobbyists.

No action was taken on this item.

7. SPECIAL EDUCATION/BOARD OF EDUCATION POLICIES

Dr. Raj Sharma, USD 353 Special Education Director, has proposed the following policies for approval regarding IDEA Title VI-B funds, retention of financial records, time and effort reporting and management of properties purchased with Title VI-B funds. (Beginning of recommended policy) In order to facilitate accurate budgeting of federal monies and to insure that funds are expended within 30 days of the draw down from federal sources on a reimbursement basis following the fiscal year in which they were expended. The Clerk will track and identify Title VI-B funds separately from other funds. Title VI-B IDEA funds will be used in accordance with all federal requirements of allowable costs.

PROPERTY PURCHASED WITH TITLE VI-B FUNDS

Any inventory purchased with Title VI-B funds will be managed and tracked as VI-B property. It will be purchased, managed, and disposed of within federal guidelines. Any equipment that is purchased using Federal funds must first be considered an excess cost when related to the needs of a child with a disability in accordance with the IEP of the child. It may be provided in a regular education class or other education-related setting, even if one or more children without disabilities benefit. When the equipment is no longer needed to meet the IEP needs of a child with disability, it must be managed or disposed of in accordance with federal guidelines.

RETENTION OF FINANCIAL RECORDS

Financial Records related to Federal Funds of all types will be kept for a minimum of the required amount of time required by Federal law. It is the district's general procedure to keep all financial records indefinitely.

TIME AND EFFORT REPORTING

Personnel Activity Reports or semi-annual certificates will be maintained for employees whose activity is supported by Title VI-B IDEA funds. Such documentations will be signed by the employee or supervisory official who has firsthand knowledge of the work performed by the employee.

Maria Cornejo moved, seconded by David Peck to accept the Policy additions/changes as recommended by Raj Sharma.

Motion carried 5/0

8. AFTER SCHOOL PROGRAM PARTICIPATION IN THE SALVATION ARMY HOLIDAY PROGRAM

This item has been placed on the agenda at the request of Pastor Wolff regarding the presentation and the success of the after school program in association with the Salvation Army Holiday Program. Just in case any potential action is needed or desired.

Maria Cornejo moved, seconded by Dena Martens to approve staff and student participation in the Salvation Army Holiday Program.

Motion carried 5/0.

9. REQUEST TO USE DISTRICT FACILITIES FOR VOLUNTEER TAX SERVICES

Mr. Roth has received an inquiry from Mr. Floyd Huddleston regarding the use of space and internet service at USD 353 for his group that helps provide tax services for elderly and low income individuals. Mr. Huddleston indicated that his group consists of volunteers that work through the IRS and AARP to help provide tax preparation for individuals who cannot afford professional tax preparation fees and who have relatively simple tax forms. He indicated that they would need space for up to five volunteer tax preparers and internet access. The space would be needed for two days a week from February through April 15. Mr. Huddleston said they could use district computers or their own laptops if wi-fi was available. A potential location for these services is being conducted to see if the district can provide the location for these services.

Maria Cornejo moved, seconded by Dena Martens to move forward with looking in to this to see if there are facilities available for Mr. Huddleston to provide these services using USD 353 facilities and internet.

Motion carried 5/0

Motion _____ Second _____ Action _____

10. ADMINISTRATOR'S REPORTS AND SUPERINTENDENT'S COMMENTS

11. BOARD COMMENTS AND CONCERNS

12. EXECUTIVE SESSION ATTORNEY/CLIENT CONSULTATION

No executive session regarding Client Attorney Consultation was warranted.

13. EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS

This item was moved to 5a.

14. EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

At 8:11pm Jackie Berryman moved, seconded by David Peck to go into executive session for 10 minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed to include Rick Weiss and Larry Roth.

Motion carried 5/0

At 8:21 pm, the board returned to open session with no binding action taken.

15. ADJOURNMENT

Jackie Berryman adjourned the meeting at 8:23.

AGENDA
BOARD OF EDUCATION MEETING
USD 353, WELLINGTON
NOVEMBER 8, 2012

1. 7:00 P.M. CALL TO ORDER – BOE PRESIDENT JACKIE BERRYMAN
PLEDGE OF ALLEGIANCE
MEETING ROLL CALL – BOARD CLERK LINDA KNIGHT

2. Review and Adoption of Agenda

3. Recognition of Patrons:

Pastor Michael Wolff and Cindy Tracy – The Salvation Army Holiday Bell Ringing Program and the After School Program

Floyd Huddleston – Volunteer Tax Services

Comments from Public:

Individuals are reminded that comments are limited to three minutes, and all comments should avoid specific reference to specific students or personnel. Comments during the board discussion will not be recognized unless solicited from the board or administration.

4. CONSENT AGENDA (READ BY CLERK)

- A. Approval of October 11, 2012 USD 353 Board of Education Meeting Minutes

- B. Approval of Bills, Transfers, Finance and Other Matters – Business Matters

- C. Personnel Items, Employment Recommendations

- D. WHS Fund Raiser

5. WHS BLOCK SCHEDULE

6. SCHOOLS FOR QUALITY EDUCATION

7. SPECIAL EDUCATION/BOARD OF EDUCATION POLICIES

8. AFTER SHOOOL PROGRAM PARTICIPATION IN THE SALVATION ARMY HOLIDAY PROGRAM

9. REQUEST TO USE DISTRICT FACILITIES FOR VOLUNTEER TAX SERVICES

10. ADMINSTRATOR REPORTS AND SUPERINTENDENT'S COMMENTS

11. BOARD COMMENTS AND CONCERNS

12. EXECUTIVE SESSION FOR ATTORNEY CLIENT CONSULTATION

13. EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS

14. EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

15. ADJOURNMENT